

2012

ANNUAL REPORT

BUTLER COUNTY SHERIFF'S OFFICE

SHERIFF RICHARD K. JONES

About The Cover

After years of budget cuts and lay offs, Sheriff Jones believed it was time for the department to pull itself up by the bootstraps and charge forward. Sheriff Jones believed the first step in the process was to revisit the basics and to use them as building blocks into the future. For a Sheriff's Deputy, the uniform is the first and most basic asset. The uniform is the first thing the public sees when approaching a Deputy Sheriff. In addition to the uniform, hats returned as part of the basic apparel for all uniformed personnel.

In July 2012, Sheriff Jones and Chief Deputy Anthony Dwyer performed an inspection of uniformed personnel and their patrol units. This began a process that was eventually passed to the Captains, Lieutenants, and Sergeants within every division of the Butler County Sheriff's Office.

Now, Sergeants perform monthly inspections of every Deputy Sheriff under their command. Lieutenants perform quarterly inspections of the Deputy Sheriffs under their command. Captains review the Lieutenants and Sergeants findings; as well as, inspecting uniforms themselves.

Every citizen interaction with a Butler County Sheriff's Deputy begins with a professional appearance and attitude.



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Butler County Sheriff's Office
705 Hanover Street
Hamilton, OH 45011**



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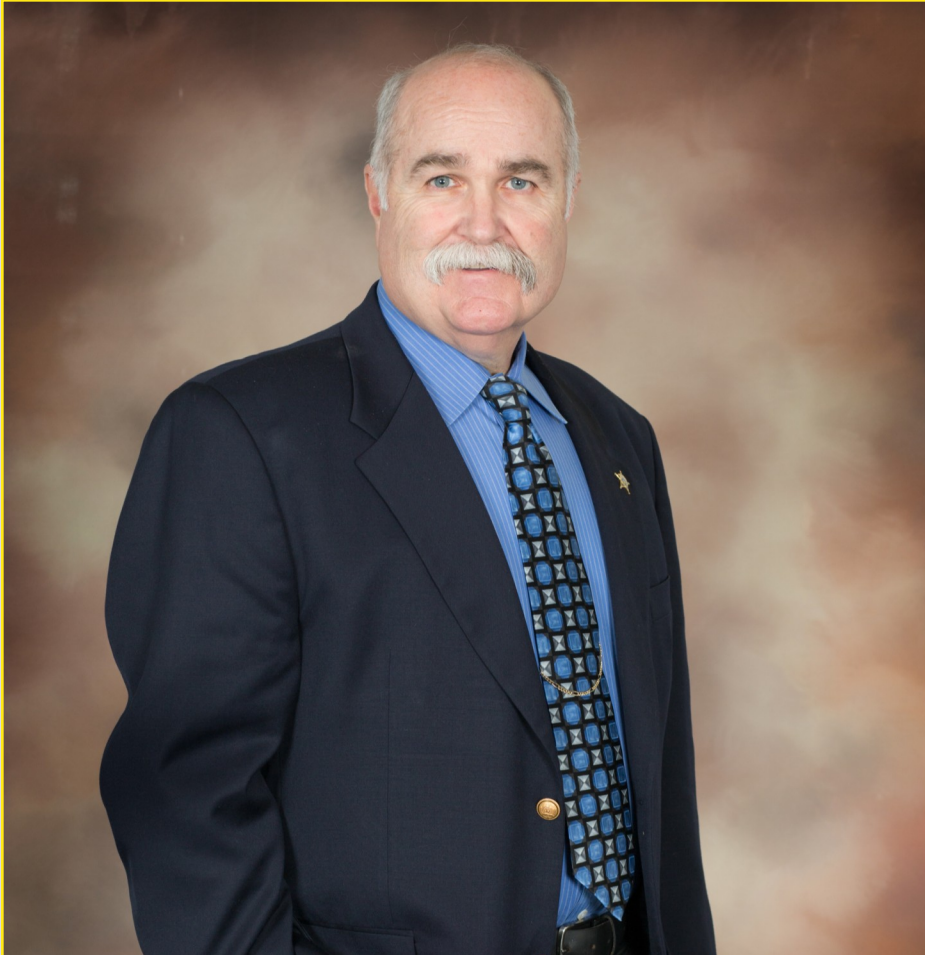
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Sheriff Richard K. Jones



A Message from Sheriff Jones...

The year 2012 proved to be another challenging year for the Butler County Sheriff's Office. But, once again, I am proud and encouraged by all that we accomplished in spite of the sluggish local and national economy that forces us to think outside of the box in order to consistently "do more with less." We have embraced that concept, and constantly look for ways to increase productivity without increasing costs. This is not an easy task.

We have made adjustments wherever and whenever we could. We continue to seek out new ways to share resources with other law enforcement agencies, and to promote and enhance previously created specialty units like the Butler County Regional S.W.A.T. Team, the Serious Traffic Accident Reconstruction Team (S.T.A.R.T.), the Butler County Regional Water Rescue Unit, and the Butler County Undercover Regional Narcotics (B.U.R.N.) Task Force, all in an effort to provide cost effectiveness for our partners as well as ourselves.

I am quite proud of each and every employee of my office. Their collective hard work and unsurpassed dedication has resulted in making the Sheriff's Office what it is today. My command staff provides the vision and direction for the office, and helps keep us on the path to success. Looking ahead at 2013, we remain totally committed to serving the citizens of Butler County to the absolute best of our ability.

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Command Staff



Chief Anthony Dwyer



Major Norman Lewis



Capt. Matt Franke



Capt. Richard Greer



Capt. Katie McMahon



"Spectemur Agendo"
Let us be judged by our actions



The Butler County Sheriff's Office 2012 Annual Report

Organizational Chart



Sheriff
Richard K. Jones



Chief Deputy
A.E. Dwyer

Finance Director
Vickie Barger

Major
Norman E. Lewis

Executive Secretary
Pam Stroup

Operations Section
Capt. Rick Greer

Administrative Section
Capt. Katie McMahon

Communications
Capt. Matt Franke



Investigations
Lt. G. Michael Craft



Corrections
Lt. Nick Fisher



Communications
Lt. Carrie L. Schultheiss



Road Patrol
Lt. John Sons



Court Services
Lt. Todd Langmeyer



Liberty Twp.
Lt. Lance Bunnell



Administrative Services
Lt. Morgan Dallman



Operations Section

Patrol Division



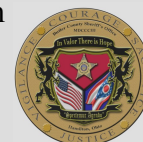
Sgt. J. Gebhart
Sgt. J. Carpenter
Sgt. K. Hall



Sgt. J. Riegert
Sgt. R. Prescott
Sgt. R. Lambert



The Butler County Sheriff's Office Road Patrol Division consists of the first responders who routinely patrol the residential areas of the county to keep the citizens safe during their daily routines. They are responsible for all calls for service within the unincorporated areas of Butler Counties' 469 square miles. They also respond to calls within the areas covered by part-time service agencies and to critical incidents to assist other full-time municipal agencies when requested. The road patrol division also has contracts with Liberty Township, Hanover Township, and College Corner. These contract deputies provide extra patrol units to the townships, in addition to the road patrol units working from the main Sheriff's Office.



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Operations Section

Patrol Division



Location; calls for service	YTD	%	AVG
College Corner (15)	100	0%	9
Fairfield (30)	685	1%	62
Fairfield Twp (21)	12015	18%	1,092
Hamilton (28)	5806	9%	528
Hanover Twp (6)	3643	5%	331
Liberty Twp (8)	14979	22%	1,362
Madison Twp (4)	4789	7%	435
Middletown (27)	1813	3%	165
Milford Twp (2)	1373	2%	125
Millville (19)	403	1%	37
Monroe (29)	1004	1%	91
Morgan Twp (9)	1268	2%	115
New Miami (20)	2729	4%	248
Oxford (25)	293	0%	27
Oxford Twp (1)	188	0%	17
Reily Twp (5)	851	1%	77
Ross Twp (10)	4691	7%	426
Seven Mile (17)	701	1%	64
Somerville (16)	251	0%	23
St. Clair Twp (7)	3858	6%	351
Trenton (26)	1081	2%	98
Wayne Twp (3)	1386	2%	126
West Chester (31)	1267	2%	115
out of county (50)	1438	2%	131
unspecified & 911 x-fer	658	1%	60
total	67,270		6,115



The Butler County Sheriff's Office 2012 Annual Report

Operations Section

Patrol Division

Calls For Service			
Day of Week	YTD	%	AVG
Saturday	9725	13%	780
Sunday	9116	12%	680
Monday	10396	14%	780
Tuesday	10709	15%	817
Wednesday	10889	15%	752
Thursday	10755	15%	669
Friday	11478	16%	734
total	73068		744

Shift	YTD	%	AVG
0700-1500	27805	38%	2,317
1500-2300	30354	42%	2,530
2300-0700	14909	20%	1,242
total	73068		2,030

Calls for Service	YTD	%	AVG
LE - BCSO	44121	67%	3,677
Sheriff Animal Control	455	1%	38
LE - Fairfield Twp	10421	16%	868
LE - New Miami	2270	3%	189
LE - Oxford Twp	1	0%	0
LE - Ross Twp	3541	5%	295
LE - Seven Mile	608	1%	51
Animal Control	1817	3%	151
Park District	189	0%	16
EMA	4	0%	0
Coroner	420	1%	35
Adult Probation	920	1%	77
Not Assigned	1392	2%	116
Total	66159		5,513



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Operations Section

Canine Unit

The K-9 Unit is a valuable asset to the Butler County Sheriff's Office as well as other agencies within the county. Five specially trained deputies work with the canines every day they are on duty. The handlers and canines attend specialized training together to perform their duties which include illegal narcotics detection, building searches, vehicle searches, crowd control, and tracking suspects or fugitives who flee on foot. The unit trains sixteen (16) hours a month to maintain proficiency in performing the skills associated with their duties and are on call 24 hours a day. One of the canines and his handler are specially trained to detect cigarettes, cell phones, and other contraband within the confines of our correctional facility. Statistics for the year are listed below.

<i>K-9 Unit Activity</i>	<i>2012</i>
K-9 Tracks	55
K-9 Apprehensions	26
K-9 Assist Agency	219
K-9 Vehicle Drug Search	121
K-9 Warrants	64
K-9 BURN Unit Assist	45
K-9 BCSO Assist	466
K-9 SWAT Assist	1
K-9 Facility/ School Sweep	31
K-9 Area Search	27
K-9 Search Warrant Assist	18
K-9 Building Search	20
K-9 Demonstrations	16
Narcotics Seized	79



Top Row: Art Brickles w/ Dex
Eric Betz w/ Herto
2nd Row: Daron Rhoads w/ Falco
Mike Baker w/ Prins
Bottom: Jeff Duke w/ Jackson
Chris Morris w/ Tank



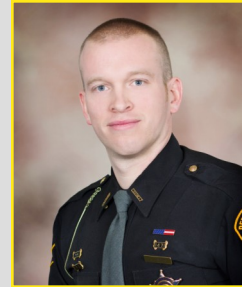
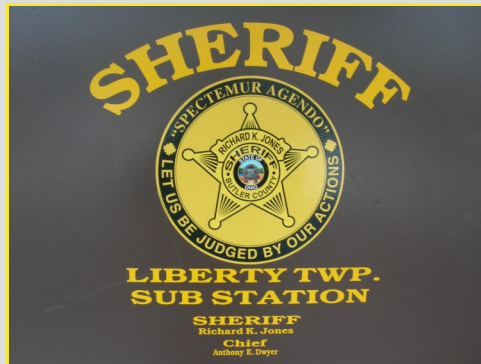
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Operations Section

Liberty Township



Sgt. C. Laymon



Sgt. E. Tanner



Operations Section

Liberty Township



Det. R. Owens



Det. M. Gerhardt



Det. Tri-Rudolph

Since 1992, the Butler County Sheriff's Office has provided contract police services for Liberty Township (population 37,000). This successful collaboration between the Township and Sheriff's Office provides township residents with comprehensive and affordable law enforcement services. The Sheriff's Office assigns 25 full time positions to the township and supplements resources as needed to provide 24/7 seamless protection to Liberty Township residents. Provisions of the contract address supervision, administration, school resource officer, road patrol, and specialized enforcement/investigative units. Liberty Township Deputies under this contract are able to enforce township ordinances in addition to state and federal law.

The Butler County Sheriff's Office Liberty sub-station is located at 6400 Princeton Rd. and covers calls for service in the 28 Square miles of Liberty Township. The sub-station operates at this location under the supervision of Lieutenant L. Bunnell, Sergeant C. Laymon, and Sergeant E. Tanner. They supervise 18- Road Patrol Deputies, 1- School Resource Officer, and 3- Detectives.

In 2012, the Liberty Township Deputies responded to 16,180 calls for service. This contract is the largest patrol contract at the Butler County Sheriff's Office.



Operations Section

SWAT Team



The Butler County Regional SWAT Team consists of 37 members from seven separate agencies within Butler County. In 2012 the Oxford City Police Department, Oxford Township Police Department, and the Monroe City Police Department all joined the Butler County Regional SWAT Team. The membership positions are broken down as follows: Critical Incident Manager- Captain R. Greer; Team Commander- Lt. J. Sons; two Assistant Commanders- Lt. M. Dallman and Sgt. R. Lambert; three team leaders- two entry team and one negotiator team; three Assistant Team Leaders- two entry team and one negotiator. Team personnel include twenty-six entry team members, four snipers, eight negotiators, three tactical medics, and seven members of the Regional HAZSWAT Team. Personnel who are part of the sniper team and HAZSWAT team are cross trained and perform those duties when needed.

The Butler County Regional SWAT team responded to a total of eleven (11) callouts during 2012. The team responds to various situations including barricade and hostage/barricade situations, search warrants for Criminal Investigations and Drug Investigations, fugitive apprehensions, and search warrants for other agencies outside of Butler County. In 2012, the team responded to a total of eight high-risk narcotics search warrants for the BURN regional narcotics unit, two barricade situations, and one high-risk eviction.

The team trained a total of 132 hours in 2012. Annual Training included topics of Vehicle/Bus Assaults, Dynamic entries, Stealth Tactics, Hostage Rescue, Barricaded Subjects, School Crisis/ Active Shooter Response, Weapons of Mass Destruction, Physical Agility Testing, and Man-down rescue. Training this year included a 40-hour block of instruction conducted by Louisiana State University on Advanced HAZSWAT Tactics for Weapons of Mass Destruction type incidents.



Operations Section

SWAT Team



Operations Section

Animal Control



Deputy Holly Schickner is certified as a humane agent for the State of Ohio and works hand in hand with the Butler County Dog Wardens. She responds to animal calls in the unincorporated areas of the county but occasionally takes calls within the cities when the Dog Wardens are busy handling other calls for service. Our unit is unique in that we respond to calls associated with wild animals such as deer and raccoons whereas the Dog Wardens Office does not. Investigations of animal neglect and/or cruelty are also be handled by this unit as needed. Deputy Fuller responded to 455 calls during 2012 with the majority of them being animal complaints.

School Resource Officers

As everyone is aware, the last few years have been challenging economically. As a result, school resource officer manpower has also been affected. The Sheriff's Office currently has only two school resource officers and they are assigned to the Edgewood School District and Lakota School District. Both positions are partially or fully funded by the schools. These officers are specially trained in dealing with school issues and dealing with the youth of our county. These deputies represent the first line of defense for any threats from within and outside of the schools. In 2012, Deputy Doug Hale was assigned to Lakota School District and Deputy Gina Riegert was assigned to Edgewood School District.



Operations Section

Aviation Unit

In 2012, the Butler County Sheriff's Office Aviation Unit flew a total of 219.3 hours. This was an increase in total hours of 65.1 from the previous year of 165.9 hours. Due to economic conditions existing within the State and County governments, the Unit tried to limit our activities to necessary missions, training, and patrols. Consideration was given to flying patrols only when they would be most effective.

The Aviation Unit flew 165.5 hours on a Marijuana eradication contract for BCI, in 23 counties across Ohio. During the eradication effort, the Unit found over 2,700 plants with a street value of over \$2,702,000.00. This large increase of plants from the year before is primarily due to more missions in areas that had not been concentrated in in the previous few years. The remaining 53.8 hours were flown on surveillances, searches, patrol, photo flights, flight training, pilot recertification, and displays.

Throughout the year, the Unit assisted more than 30 different Law Enforcement Agencies and other agencies such as the EMA and the Butler County Engineers Office. The assists included missions such as drug surveillance, searches, evaluation's of the river, memorial ceremony flyovers and many others. The total operating expenses incurred by the Aviation Unit for the year was \$45,069.90, which includes fuel, hanger fees, insurance, and maintenance. After all expenses, the Unit was still able to contribute \$25,267.60 to the drug fund.

2012 Aviation Statistics	
Searches, Crime Related	8
Searches, Lost/Missing People	12
Searches, Found Missing	2
Drug Related Flights	22
Photo Flights	4
Displays	2
Callouts	14
Assists Other Agencies	7



Operations Section

Motorcycle Unit



Cpl. N. Olivas's escort

The Butler County Sheriff's Office Motorcycle Patrol Unit or "Motor Unit" is utilized for several phases of traffic control including routine patrol and specialized traffic details. In 2012, the Motor Unit was used for patrol purposes, congested traffic situations, funeral escorts, V.I.P. detail, sporting events, parades, various charitable events, and the Butler County Fair. The Motor Unit is comprised of four Kawasaki KZ1000 motorcycles, and three Harley Davidson Electra Glides. In addition to routine functions in 2012, the Motor Unit provided escorts for such charitable events as the Special Olympics Torch Run, 9-11 Hero's Ride, Miller/Coors Benefit Ride, and Cystic Fibrosis "Ride for Reno" benefit. Several other notable escorts were also provided, including the Peace Officer Memorial Ride in London, Ohio, 4th of July parades in Hamilton and Middletown, the "State-to-State Run" in Oxford, and several escorts of visiting Collegiate football teams to/from Miami University in Oxford. The Motor Unit also participated in funeral escorts involving soldiers that were killed overseas and past law enforcement Officers; including the son of retired Deputy Sheriff Lieutenant Marian Olivas, Cpl. Nicholas Olivas, who was serving in Afghanistan, and "Officer Bob" Gentry from the Hamilton P.D. The deputies felt it was truly an honor to escort these distinguished men to their final resting places.

Bike Patrol



During 2012, bikes were deployed daily, weather permitting. Members of the Bike Patrol unit, throughout the year, brought their bikes with them mounted on their patrol units. The Bike Patrol unit was able to acquire one additional new bike and cold weather gear for its eight members, during 2012. The gear consists of specialized coats and pants that are made to be flexible yet keep the deputy warm in cold weather.

Members of the Unit consist of Deputies Tom Lentz, Brett Casteel, Dan Berter, Jody Green, Dennis Eberle, Ryan Hensley, Mike Steele, and Ben Ballinger.



Operations Section

Weights and Scales Unit



The Weights and Scales Unit performs enforcement duties on the transportation of heavy loads throughout Butler County. The unit aids in the prevention of major damage and repair costs associated with overweight loads traversing our roadways and bridges. Fines associated with overweight loads are utilized to conduct repairs to the roadways throughout the county. In 2012, Deputy Mike Day issued 98 citations for a total of over 3,437,000 pounds in overweight violations and over \$120,000.00 in fines

Forensic Unit



The Forensic Unit consists of one deputy whose primary responsibility is to serve the Butler Behavioral Health Services. Deputy Greg Wargo has filled the position of Forensic Deputy for the past couple years. He assists the crisis worker in home visit situations performing evaluations on citizens with mental health issues such as suicidal, bipolar, manic depressives, and paranoid schizophrenics. This assignment always has the potential of becoming very volatile and dangerous because if the case worker determines the citizen requires transportation to a facility the people the deputy deals with could become combative. The deputy performing this duty also provides security for the case workers who respond to help these citizens. Deputy Wargo responded to 190 evaluations during 2012.



Operations Section

Investigations Division



Sgt. R. Whitlock



Sgt. R. Bucheit

The Investigations Division is lead by Lt. Mike Craft. The responsibilities within the Investigations Division include Criminal Investigations Division (CID), BURN Taskforce, Traffic Investigations, Warrants, Property Room, Victim Advocates, Bomb Unit, Marine Patrol, and Water Rescue. The Criminal Investigations Division (CID) is lead by Sgt. Rick Bucheit and Sgt. Rob Whitlock. It is often said that the Criminal Investigations Division is the

backbone of Law Enforcement. Agencies are often judged on their ability to solve crimes and put criminals behind bars. If an agency cannot solve the crimes in their communities, the people that law enforcement serve will lose faith in the abilities and may not come forward when they witness a crime. When witnesses fail to come forward, the solvability of a crime drops dramatically. The situation can spiral out of control when crimes do not get solved.

Sheriff Jones and his administration are well aware of the concerns that citizens have for the criminal element that preys on society. They have equipped and trained the Investigators with the latest advances in technology, as well as maintaining man power levels to investigate criminals and drug dealers.

The year of 2012 was a very exciting and challenging year with the promotion of five new investigators. Detectives work a wide variety of cases that include homicides, robberies, burglaries, sexual assaults and just about any other type of reported criminal activity. Due to the diverse caseload it is not uncommon for the investigators to be proficient and complete the role of photographer, evidence technician, victim advocate and interrogator all in the same day. Detectives are assigned to townships in the County and investigate those crimes that occur in their areas. Detectives have also been assigned to 2nd and 3rd shift Road Patrol to help with after hour crimes. During 2012, detectives again investigated a wide variety of crimes. A few of those cases include:



Operations Section

Investigations Division



Detectives investigated an allegation of a Rape of a 7-year-old in Madison Township. During the course of the investigation Chris Robinson was interviewed several hours on two different occasions. Chris who was 16 at the time of the rapes was bound over as an adult. Christian Robinson was sentenced to 15 years on 11 counts of Rape.



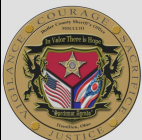
Detectives investigated a Home Invasion Robbery in Liberty Township. Detectives found that two masked men with a firearm had entered the residence and attempted to duct tape her mouth and hands while demanding jewelry. The two masked men then took her cell phone and jewelry and left the residence. During the course of the investigation it was discovered that the homeowner's 16-year-old daughter had also conspired in the crime. Through her interrogation it lead to the arrest of 21-year-old Daniel McElroy, 21-year-old Eddie Willis and the 16-year-old daughter. Willis was sentenced to 5 years, McElroy to 3 years and the Daughter to 3 years in the Detention of Youth Services.



On Father's Day June 2012 Deputies responded to an address in St. Clair Township for a stabbing. Upon arrival it was found that 18-year-old Michael Ray had fatally stabbed his step-father. Through the fine job by Road Patrol and the Criminal Investigations Division, Michael Ray was sentenced to 15 years to life.



Detectives received information that an over the road truck driver had possible child porn on a flash drive in his truck. Once Detectives conducted several search warrants to also include his residence in Columbus it was discovered that he had 100's of images of downloaded Child Porn. Detectives interviewed 52-year-old Robert Burwinkel and he was charged and Plead to 10 Counts of Pandering Sexually Oriented Matter and is awaiting sentencing in March 2013.



Operations Section

Investigations Division



Det. Steve Sprague
Det. Jason Rosser
Det. Melissa Gerhardt



Det. Ron Owens
Det. Hung Tri-Rudolph
Det. Joe Fuller



Det. Joe Nerlinger
Det. Jason Owens
Det. Jeff Schuster



Det. Mike Steele
Det. Greg Money
Det. Kim Peters



Clerk Melissa Achterman



Operations Section

Investigations/Welfare Fraud



Det. J. Rosser

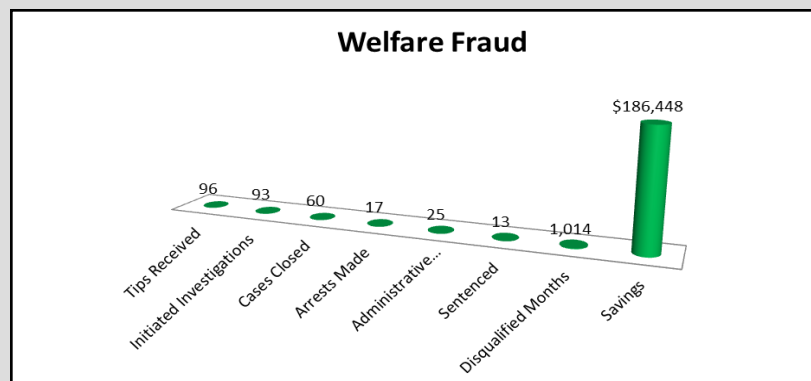


Dep. D. Bower

In August of 2012 Butler County Department of Jobs and Family Services and Butler County Prosecutors Office entered into a partnership with Sheriff Jones to provided BCDJFS with a full-time and part-time investigator. Detective Jason Rosser was selected to spearhead this new venture and with assistance from part-time investigator Dan Bower the two have proven to be very successful in

the short time they have been conducting welfare fraud investigations. Their primary responsibilities are to investigate and enforce the Illegal use of Food Stamp Benefits. To date the Welfare Fraud Investigators have saved the taxpayers of Butler County in excess of \$180,000.00 in future payout of welfare benefits.

In 2012 the Welfare Fraud Investigations Unit received 96 tips and initiated 93 investigations based on those tips (60 cases were closed and 17 were closed by an arrest, 25 cases resulted in an Administrative Disqualification). An Administrative Disqualification is where an individual voluntarily disqualifies themselves from welfare benefits or requests a hearing and is Administratively Disqualified based on the facts of the case. There were 13 cases that resulted in a sentence of jail time in conjunction with a disqualification of benefits. In 2012, a total of 1,014 individuals were disqualified from welfare benefits. The Welfare Fraud Investigations Unit had 1 case in 2012 that resulted in a "Life Time" suspension of welfare benefits. These statistics are based only on the months of August through December 2012.



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Operations Section

Traffic Division

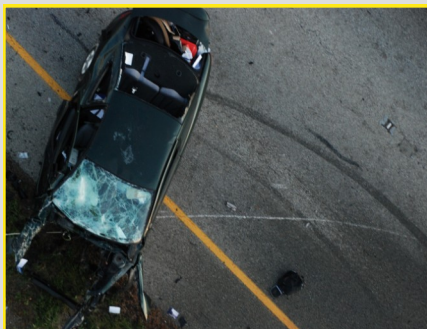
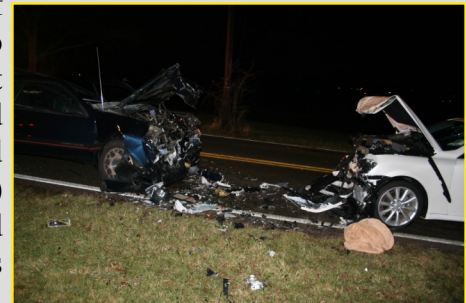


Dep. Brian Bussell
Dep. Terry McClanahan
Det. Mike Steele

START is a multi-jurisdictional, specialized unit, made up of members from Butler County Law Enforcement Agencies who have pooled resources and will respond 24 hours a day to assist with serious traffic accidents by mapping the accident scene and conduct accident reconstruction. START is currently staffed with members from the Butler County Sheriff's Office (3) members, Monroe Police Department (2) members and Fairfield Township Police Department (1) member. All current members are certified in accident reconstruction.

When a serious traffic accident occurs in a participating agency jurisdiction, it is determined by that agency if START is needed to respond or the participating agency can handle the accident themselves. If START is notified, START is responsible for mapping and reconstruction of the accident scene and to testify in court if deemed necessary.

START has been operational for approximately three years and has proven very successful. Participating agencies have the advantage of getting quality accident reconstruction without having the burden of large overtime costs.



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Operations Section

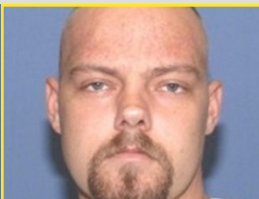
Warrants Division



Sgt. R. Bucheit

The Warrants Division is ran by Sergeant Rick Bucheit, within the Investigations Division.

The Butler County Child Support Enforcement Agency has a partnership with the Butler County Sheriff's Office to serve CSEA paperwork and to serve child support arrest warrants. Butler County CSEA received the "Best Overall Performance" award from the Ohio Office of Child Support for federal fiscal year 2012. This award means that Butler County CSEA was the top overall performer for a metro county in the state of Ohio. Butler County CSEA Director Ray Pater III, in a letter to Sheriff Jones stated, "Your commitment to the Child Support Program in Butler County has been one of the biggest factors in the Butler County CSEA's success in collecting support for the children and families of Butler County and beyond". This is a shining example of how agencies that work together to accomplish a common goal can make the lives of the citizens better.



In September of 2012 Ukiah Police Department in Ukiah California responded to a restaurant where two victims were attacked with a knife by Richard Michael Pervier and stabbed repeatedly and nearly died. Pervier fled the State of California and his whereabouts were unknown to investigators. Pervier was believed to have ties to Somerville, Ohio in Butler County. On November 2nd 2012, based on a Crime Stoppers tip that Pervier was seen at a home on Jericho Lane outside of Somerville, the Warrants Division quickly developed an operational plan. The Warrants Division, in conjunction with Detectives and Road Patrol surrounded the home and after a brief standoff, took Pervier into custody without incident. Pervier was booked into the Butler County Jail and held for authorities to extradite him to California.



In March of 2012 Mario Lopez Cruz was sentenced to more than 30 years in prison for rape and kidnapping. Cruz committed his crime in 2005 and was a fugitive from justice for nearly 7 years. Thanks to the determination and dedication of Butler County Sheriff's Office Warrants Division, Cruz was apprehended in Mexico and extradited back to Butler County to face justice.

The Butler County Sheriff's Office wants all fugitives to know that you can run, but we will find you and bring you to justice.



Operations Section

Children Services Unit



Dep. Garry Day

Sheriff Jones created a “One of a kind” investigative unit to work inside the Butler County Children Services Agency in 2007 with the assistance of the County Commissioners. This is believed to be the only such unit in all of Ohio’s 88 counties.

It was recognized that case workers needed immediate information on persons involved in child neglect, abuse, and sexual abuse cases before entering the field to make contact with a suspect. This was clearly a safety issue for case workers since they were entering homes on allegations against persons that could be a danger to them. Now every case referral received by the agency has a photo and criminal record sheet given to the case worker before they respond to the field for the follow-up investigation.

The Criminal Investigative Resource Unit consists of five (5) civilian investigators and one Police Certified Supervisor, Garry Day. This Unit creates a criminal history report on every person involved in a case by using the police data bases that contains data from all fifty states. This Unit also investigates all “Threat” cases against case workers and provides support for the Adoption Unit by providing fingerprints via the On-Line electronic BCI/FBI criminal history checks where the results are immediate. The Unit has the newly created Criminal Justice Information System, CJIS, data base that is sponsored by the Butler County Sheriff's Office for all the Foster Parents, and Foster Facility Employees to monitor and report instantly to the Criminal Investigative Resource Unit any contact those persons have with police. This is a key component in keeping our children safe. In 2012 the unit monitored 8,513 persons in the CJIS System data base. The Criminal Investigative Resource Unit is responsible for locating all Foster Juvenile “Runaways” as well.

2012 Statistics	
Criminal History Checks	6,321
Negative History Checks	1,623
BCI/FBI Fingerprints	802
Foster Juvenile "Runaways" Reported	42
Runaways Located	42
Agency Threats toward Case Workers	18
Operation Safety Checks	5
Unannounced Visits	619
Juvenile Drug Court, Home Visits	121
Criminal Investigations	87



Operations Section

Victim Assistance



Donna Holbert



Connie Reyes

The Butler County Victim Assistance Program was created in 1997. Donna Holbert and Connie Reyes fulfill the duties of the Victim Assistance Program. Their mission is to empower victims of misdemeanor crimes by serving as a liaison of communication between the courts and the victim, providing the victim with information and support both during and after the victim's involvement in the judicial system. In 2012, court advocacy services were provided to approximately 3,175 victims of crimes in Butler County. These advocates serve the Butler

County Area Courts I, II, and III and are on call to assist victims at Butler County Municipal Courts. Additionally, they assist victims with paperwork and attend both Civil Protection Order and Stalking Civil Protection Order hearings as needed. The Victim Assistance Program advocacy and support services include: protective shelter referrals, safety planning, crisis intervention, emotional support, victim notification of court dates and times, assistance with VOCC-Victims of Crime Compensation claim forms, information and assistance registering for VINE (Victim Information Notification Everyday), restitution support, counseling and other referrals, court advocacy/escort and assistance with protective orders in Domestic Violence cases in both the criminal and civil courts. They believe all persons have a right to live free of violence and to have a voice in the judicial process.

Property Room



Dep. Rumpler



Susan Dutterer

The Butler County Sheriff's Office Property Room is managed by Deputy David Rumpler and Susan Dutterer. They process, inventory, catalog, and store every piece of property or evidence that is collected by Sheriff's Office personnel. They also audit the property and return, auction, or destroy items as determined by court dispositions. In 2012, the Property Room processed 802 property tags containing 4,281 items. A total of 8,078 items were released or destroyed per court order. The Property Room deputy also transports evidence

to various laboratories for testing purposes. They made 48 lab runs in 2012 with 728 items to be tested.



Operations Section

BURN Taskforce



Sgt. M. Hackney

The year 2012 marks the fourth year of operation for the BURN Task Force. The BURN taskforce is ran by Sgt. Michael Hackney, in the Investigations Division. BURN is a multi-agency narcotics task force hosted by the Butler County Sheriff's Office combined with such agencies as Butler County Adult Probation, West Chester Police Department, Monroe Police Department, Fairfield Township Police Department, and Oxford Police Department.

January 2012

A prescription drug investigation with tentacles reaching south to Florida from Butler County resulted in the arrest of an individual with over 100 scheduled prescription pills and seizure of approximately \$7,000 US Currency.

Later that month, a "controlled delivery" of parcel interdiction led to the seizure of approximately forty-pounds of marijuana, a firearm, and seizure of \$20,150 US Currency. State charges were filed on Chris Strong as a result of this investigation.

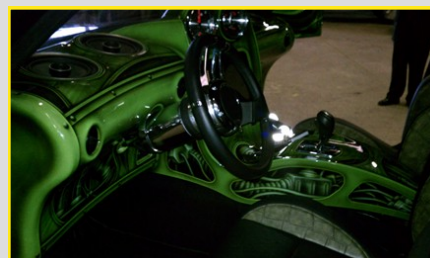
March 2012

A joint marijuana investigation with the DEA and the Cincinnati Resident Office resulted in the seizure of 711 pounds of marijuana, eight vehicles (primarily high-end custom vehicles) and the seizure of \$10,000 US Currency and lead to the arrest of Thomas King, a known drug trafficker with possible gang ties in Northern Indiana. Total value of currency & vehicle seizures related to this case is \$352,737.67.



2012 BURN Totals

Search Warrants: 111
DEA Shared: \$120,099.00
Cash Seized: \$77,389.00
Cars Seized: 36
Firearms Seized: 11
Cocaine/Crack Cases: 12
Marijuana Cases: 52
Meth Cases: 37
Heroin Cases: 59
Pharmaceutical Cases: 46
Misc. Cases: 32



Operations Section

BURN Taskforce

April 2012

Agents, this month, began purchasing clear capsules of a powdered substance being sold as ecstasy a.k.a. "Molly." The powder tested presumptive with NIK test kits from MDMA. During the investigation the targets stated that the product was being brought into Ohio from Miami, Florida. The investigation ended in the search warrant of a residence which then resulted in the arrest of three individuals and seizure of over 1,000 similar capsules. These capsules were identified during post arrest statements made by the defendants as being Mephedrone (Bath Salts). A small in house growing operation was also located during this search warrant.

June 2012

During the months of May and June 2012, agents visited several retailers in the area in order to educate them on what to watch for in their stores indicative of Methamphetamine purchases. These efforts successfully resulted in tips that led to several suspects identified. The information obtained from the retailers led to a record number of arrests on individuals involved in manufacturing methamphetamine.

July 2012

An ongoing investigation dating back to 2009 resulted in the seizure of over \$100,000 in US Currency this month. In addition, the task force seized a Regal cabin cruiser boat, a limited edition Corvette Mallett, a box truck, forklift, and approximately fifteen real properties which include three businesses. The total combined seizures are valued at over one million dollars. Sixteen individuals are currently indicted in this case which include a police officer and two Butler County residents. Federal charges on these individuals carry prison sentences of 10 years to life with one local Defendant in a "leadership role" facing 20 years to life in prison.



Operations Section

BURN Taskforce

August 2012

On August 17th agents responded to a mobile meth lab found in the area of Fairfield East Elementary in Fairfield Township. A backpack was discovered with the active meth lab inside. An Agent disassembled the mobile meth lab and arrested Christopher Bevins. Mr. Bevins was arrested and charged with Manufacturing Methamphetamine in a school zone and Possession of Methamphetamine. He was later convicted and sentenced to serve six years in prison.



September 2012

After a two-year-long investigation involving a drug trafficking organization responsible for distributing large amounts of marijuana and cocaine in the Butler County area, agents from the BURN task force arrested William Stewart, Robert Brooks, and Gregory Moore. All subjects were arrested for Trafficking Marijuana, Trafficking Cocaine, and Conspiracy to Possess Cocaine. Agents seized a 1994 Convertible Ford Mustang, \$8,712 in US Currency. All three subjects were convicted and are currently pending sentencing.

October 2012

Through investigations and heavy surveillance, agents from BURN task force were able to identify Brian Thurmond aka "B from the Zone" during a traffic stop conducted with the help of a Sheriff's Deputy. During the stop a K-9 alerted on the vehicle. After BURN agents conducted a search of the vehicle and pat down of all the passengers, 57.62 grams of heroin and 7.26 grams of crack cocaine were seized along with a 1996 Chrysler LHS and monies. Mr. Thurmond was arrested and charged with two counts each of Trafficking in Drugs and Possession of Drugs.

A week later BURN agents wrapped up another month-long investigation that eventually led to the arrest of Rikki Sneed and the seizure of 109.88 grams of heroin, 48.89 grams of cocaine, two firearms, and \$5,039 in US Currency. Consequently, Mr. Sneed was sentenced to eleven years in prison.



Operations Section

BURN Taskforce

November 2012

The BURN task force conducted a detailed investigation on a husband and wife, Stephen and Whitney Johnston, both of whom were licensed nurses suspected of selling prescription drugs stolen from their patients and selling them to obtain funds to purchase heroin. After a search warrant was conducted multiple stolen medications and medical equipment were recovered. Mr. and Mrs. Johnston are both facing multiple drug charges including Trafficking and Possession.



December 2012

A three-month-long investigation led to the arrest of multiple individuals involved in a heroin distribution ring. A 1997 Ford RV, 2001 Honda Motorcycle, 1995 Ford Truck, 2002 Dodge Durango, 2001 Dodge Charger, along with \$4,000 US Currency, multiple firearms, marijuana, prescription pills, and an excess of five ounces of heroin were all seized. Both Jamie & Jessica Lissal, and another individual by the name of Raymond Marshall, were arrested on charges of Trafficking in Drugs, Possession of Drugs, and Tampering with Evidence. Subsequently, this ongoing investigation led agents to an individual in Detroit, Michigan. Agents assisted the Detroit DEA office with the arrest of Clifford Mims and the seizure of 300 ecstasy tablets. Court cases pending on all involved.



Operations Section

Bomb Squad



Michael Grimes



Dep. G. Wargo

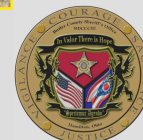


Det. J. Rosser

During 2012 the Bomb Squad was not only active in Butler County, but also traveled to other jurisdictions to assist in other training evolutions. In the training missions conducted at our range instructors converge from other agencies to bring the most current and knowledgeable information. The quality of the educational experience could not

be accomplished by this unit alone. Our partners include ATF, FBI, Hamilton County Sheriff's Office Bomb Squad, Dayton Police Department Bomb Squad, Cincinnati Fire Department Bomb Squad, the Ohio State Fire Marshal's Office and the TSA Explosive Security Specialists from Cincinnati, Dayton and Columbus. Most notable of these trainings were:

The Southwest Ohio Post Blast Investigation Course (PBIT), one of three courses taught in 2012, was conducted here. This is a one week course of instruction for investigators to learn the techniques of investigating a blast scene. Course is a mix of classroom lectures and range activity. The final activity is the processing of a vehicle that has been blown up with an IED. The evidence is documented, collected, and then reviewed at length to try and determine the placement and type of device. The squad also traveled to Allen County (Lima) and Franklin County (Columbus) to assist in their PBIT courses.



Operations Section

Bomb Squad

Incident Type	Incident Count
Explosion (Incident)	11
Recovery (Incident)	29
Suspicious Package/Unattended (Incident)	23
Threat (Incident)	6
Incident Sub-Total	69
Activity Type	Activity Count
Disposal / Destruct (Activity)	13
Operational Standby / Special Events (Activity)	10
Routine Disposal Operations (Activity)	1
Activity Sub-Total	24
Grand Total	93

The Bomb Squad is led by Mike Grimes.

Pictures on the opposite page (bottom) are from an illegal “backyard display”. The golf cart was destroyed and two people were injured.

In addition to bomb disposal, in 2012, the Bomb Squad assisted in bomb detection/political protection. During 2012’s Presidential Election race, southwest Ohio was visited multiple times by both parties. The visits included Mitt Romney, Paul Ryan, Joe Biden, President Obama, and Michelle Obama.

RYAN / ROMNEY IN WEST CHESTER



Operations Section

Bomb Squad

2012 Incidents



**HAND GRENADE
RECOVERY**



**FIREWORKS EXPLOSION THAT DESTROYED A GOLF
CART AND INJURED TWO PEOPLE**



**RECOVERED HAND
GRENADES CONVERTED
INTO IED'S, A PVC PIPE
BOMB AND SMOKE
GRENADES**



Operations Section

Bomb Squad



**PREPARING TO X-RAY A
SUSPICIOUS BRIEFCASE IN
FRONT OF A BUSINESS**



CHEMICAL BOMBS



**RESIDENTIAL BOMBING WHERE A
FIREWORKS SHELL WAS THROWN THROUGH
THE WINDOW**



Operations Section

Water Rescue

Over the last two years, Sheriff Jones expanded the Butler County Sheriff's Office Marine Patrol, into a Regional Water Rescue Unit. While the Marine Patrol still has its function in summer enforcement and water patrols, the state of the economy dictated Water Rescue's expanded role in emergency situations. With shrinking budgets, it became apparent that cooperation and consolidation with other entities in Butler County could bring a bigger knowledge base, expanded water assets and man power to the scene of any water related emergency.

Currently assets and manpower from Butler County Sheriff's Office Marine Patrol, Middletown Police Department, St. Clair Township Fire Department, Hanover Township Fire Department, and Madison Township Fire Department are part of the Water Rescue Unit.

With the vast system of waterways within Butler County, the placement of equipment was a major consideration as was the availability of manpower close to an emergency incident. The Great Miami River has been the source of water related incidents over the years and was one of the main factors in determining equipment placement. Madison Township / Middletown area was chosen for one of two response trucks, while the second is based in Hamilton. Not only does it serve the central and western portions of Butler County, it is also out whenever the Marine Patrol is doing enforcement or waterway patrols.

With the broad knowledge base and experience levels of the Regional Water Rescue Unit, training is an essential component. It is also a challenge to establish training date to maximize the number of respective agency personnel that can attend, expending the least amount of overtime hours

TRAINING



Water Rescue Unit utilizes search dog (dog can detect the position of submerged bodies in water) search for human remains in the Great Miami River in Middletown.



Operations Section

Marine Patrol

The Butler County Sheriff's Office is responsible for all Waterways throughout the county. Working in partnership with the Ohio Department of Natural Resources, Division of Watercraft, the Marine Patrol provides services to include: rescue, conducting boater inspections and general assistance to the boating public. During the summer months, Marine patrol officers conduct safety equipment inspections, boater education and enforce traditional law and alcohol enforcement while on water patrol. Most of these duties take place on the Great Miami River and Acton Lake (Hueston Woods State Park). Should an emergency arise, the marine unit can offer assistance and assemble highly trained officers to a scene to assist in rescue, recovery or investigate boating accident.

The Sheriff's Office Marine Patrol is often times called upon to provide water rescue standby at special events. In 2012 these events included 4th of July fireworks, on the Great Miami River, Cardboard Boat Regatta and Triathlon in Voice of America Park, and Riverfest, on the Great Miami River.



Marine Patrol Deputies responded and assisted the operator of a high speed drag boat crash on the Great Miami River during RiverFest. Operator was extricated from the detached cockpit and flown by helicopter to an area hospital for treatment of his injuries.

Swimmers ready themselves at VOA Lake



Administrative Section

Court Services



Sgt. M. Nutt

The Court Services/Transportation (CST) Unit is responsible for securing various Courts, related buildings, transportation of inmates/prisoners, and providing security for Children Services. Lieutenant Todd Langmeyer and Sergeant Mike Nutt oversee the activities of the twenty seven (27) Deputies assigned to this division. The men and women of the CST are committed to providing a



safe and secure environment during the operations of the Butler County Courts system. The primary areas of responsibility includes the seven (7) Common Pleas Court General Division Judges, two (2) Domestic Relations Court Judges, and various Magistrates housed in the Government Services Building on High Street. Additionally, the Court Services Unit serves two (2) Judges and their respective Magistrates housed at the Juvenile Justice Center on Fair Avenue. Additional security is provided at all three of the Area Courts, two Children Services locations and the 12th District Court Of Appeals. The Area Courts are, Area-1 Court in Oxford, Area-2 Court inside at the Historical Courthouse in Hamilton, and Area-3 Court in West Chester.

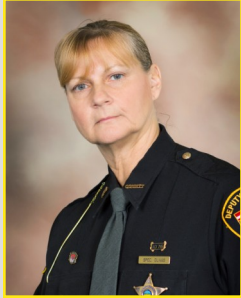
Various methods are used to enhance courtroom safety while screening visitors. Court Services personnel utilize metal detectors (walkthrough and hand-held devices), x-ray machines, and if the need arises, a physical pat-down. In 2012, at least 216,078 items were checked through the x-ray machines. Based on those x-rays and metal detector alerts, more than 1851 items, considered as potential weapons, were stopped at Court Security checkpoints from entering various courtrooms. It is unknown whether the possession of any of that contraband was truly an innocent oversight, or a clever attempt to get a weapon into the courtroom, and ultimately into the hands of a jail inmate. There were approximately 33,157 alerts, as individuals passed through the metal detectors.

Prisoners housed in the Butler County Jail and prisons have to be transported to the various county courts for their respective trials and hearings. The Transport Division is responsible for the movement of those inmates along with the movement of ICE detainees and United State Marshal inmates to Court in Cincinnati, Dayton and Columbus. The Transport Division also conducts the movement of inmates to outside medical appointments. Court Services deputies frequently respond to other county offices housed inside the Government Services Building for any kind of trouble call or request for assistance. Court Services deputies also routinely handle issues that may arise within the parking garage, attached to the Government Services Building.



Administrative Section

Training



M. Olivas

Training

“Excellence is an art won by training and habituation. We do not act rightly because we have virtue or excellence, but we rather have those because we have acted rightly. We are what we repeatedly do. Excellence, then, is not an act but a habit.”

Aristotle

The Training Division is ran by Marion Olivas. In 2012, members of the Patrol Division, Corrections, Support Services, Court Services and the Special Deputy unit shared many training moments. Wednesdays, throughout the entire year, were delegated as “Defensive Tactics Day”. The Corrections Division sacrificed C.O. Zane Nickell so that we would have a most talented instructor for the Wednesday classes. Two separate courses were developed. Defensive Tactics Part I consisted of re-certifications for ASP, OC, handcuffing, and the Hobble Restraint, and was shared by the above divisions. Defensive Tactics II was designed specifically as an update training for corrections officers.

Six new dispatchers also received First Aid/CPR in late summer.

MOODLE, an acronym for Modular Object-Oriented Dynamic Learning Environment was installed in 2010, and began its BCSO training career in April 2011. The objectives for MOODLE include:

- ☐ ☐ Moving lecture-based training from the classroom to the internet, where the student can take the class at a time that is convenient for the individual;
- ☐ ☐ Providing more time for skill development and performance in a classroom setting by having students take the lecture portion of the training on line prior to the class; and
- ☐ ☐ Afford a convenient way to review policies and procedures, general orders, and post orders, as well as test and record the students’ understanding of these important documents.

MOODLE training in 2012 included Use of Force, in the spring session, and Human Trafficking in the fall session. Every certified Deputy Sheriff completed these courses.



Administrative Section

SORN Unit



Dep. M. Jacobs



Dep. T. Spencer

The Sex Offender Registration and Notification Unit (S.O.R.N.) consist of veteran officers, Deputy Mike Jacobs and Deputy Toby Spencer. The S.O.R.N. Unit is responsible for keeping Sexually Oriented Offenders, Sexual Predators, Juvenile Sex Offenders, and any offender convicted after January 2008 in compliance with court mandated procedures. These procedures require offenders to register with the Butler County Sheriff's Office and provide accurate information about where they reside. The S.O.R.N. Unit makes address verifications with offenders, which require Deputies to respond the offender's residence and make personal contact to confirm the address is accurate.

In Butler County alone there are 465 active sex offenders that the S.O.R.N. Unit tracks. In 2012, the S.O.R.N. Unit completed 1,765 registrations. There where 502 address verifications completed and numerous investigations conducted. As a result of these investigations 52 sex offenders were charged, generally for failing to notify the Sheriff's Office of a new address or simply not registering.

Range



Dep. Armocida

All firearms training is coordinated by Deputy Mike Armocida who is the agency Range Master. Eight OPOTC, Ohio Peace Officer Training Commission, certified firearms instructors conduct all firearms training for peace officer certified personnel within the Sheriff's Office. Currently, there are approximately 200 personnel who must qualify annually with their duty weapon, off-duty/backup weapon, shotgun, and patrol rifle if they are qualified to carry one.

Range Instructors include: James Blume, Morgan Dallman, Michael Farthing, Roger Johannes, Randy Lambert, Charles Layman, J.D. Smith, and John Sons. In addition to the annual firearms training, the range staff conducts inspections of all weapon systems utilized by personnel to ensure proper maintenance and safe operation of the weapons. The training facility is also used by outside agencies to conduct their annual firearms training. These agencies include other county, municipal, and federal agencies.



The Butler County Sheriff's Office 2012 Annual Report

Administrative Section

CCW Unit



Dep. A. Halcomb

The Butler County Sheriff's Office has been responsible for the issuance of Concealed Carry Licenses since 2004. Deputy Alan Halcomb is the current CCW coordinator. He processes applications from residents of Butler County and any adjoining counties. Deputy Halcomb also performs background checks for any potential candidates, and reviews the applications for renewals, suspensions, revocations, and if needed denials.

With the demand for CCW licenses growing the Sheriff's Office must remain diligent in ensuring that all the mandated guidelines are followed by the public. Applicants for a CCW must first attend a firearms safety course which includes ten hours of instructions and two hours of handgun proficiency. Next applicants must provide a certificate of competency of the safety course, a valid Ohio Identification or Driver's License, and the processing fee for the background check. Deputy Halcomb obtains fingerprints from applicants and conducts an extensive background check through a National Web Check, the Ohio Bureau of Criminal Investigations, and the Federal Bureau of Investigations. Since 2004 over 14,600 CCW licenses have been issued. There were 2,116 issued in 2012, nearly 500 more than the previous year.

Public Information Officer



Sgt. M. Mayer

Snow Advisories, fatal crashes, homicides, major drug busts, and sometimes simply Sheriff's Office accomplishments are just some of the types of incidents deemed important for public disclosure. As the "PIO," Sgt. Monte Mayer is responsible for keeping the public and news media informed of these types of events. The providing of accurate, timely information to the Cincinnati and Dayton area television stations, the local newspapers, various radio stations, and even national media outlets, is accomplished mostly through press releases.

During 2012, there were 76 formal press releases issued by the Sheriff's Office and 4 separate news conferences conducted. Additionally, countless on-scene and follow-up telephone interviews were provided to media reporters. Other duties of the PIO include coordinating arrangements for various media interviews with different Sheriff's Office personnel, and fielding telephone calls from the public covering a variety of public information topics, all in the on-going effort to keep Butler County residents informed.



Administrative Section

Civil Division



Sgt. M. Mayer

Every Sheriff's Office in Ohio is mandated by the Ohio Revised Code to serve the court system. The Butler County court system that is served by our Civil Processing Unit includes the Butler County Common Pleas Court, Domestic Relations Court, Juvenile Court, Probate Court, and Area I, II, and III Courts. In addition, the Butler County Sheriff's Office must provide for "Foreign" service. This includes serving various papers that originate from courts outside Butler County (from other Ohio counties or even from other states), but must be served upon people or business who live or operate in Butler County.

Civil processing includes serving a variety of court documents and orders such as subpoenas, writs of possession, domestic violence protection orders, restraining orders, foreclosure notices, grand jury notices (for both civil and criminal proceedings), and notices for petit jury service. In an effort for the Sheriff's Office to be more cost-effective, four full-time Deputies that were assigned to serve such papers were re-assigned during 2012 to actual Patrol duties, and the "serving process" was transitioned to be the duties of part-time Deputy Process Servers, who are occasionally assisted by volunteer Special Deputies.

During 2012, 16,962 individual court papers were received for processing from local courts. Another 2,730 were received as Foreign service. Included in those totals were 443 protection orders from domestic violence issues, and 128 civil stalking protection orders.



Pictured from left to right

Dep. Jim Squance
Dep. William Bowling
Dep. Don Owens
Dep. Dave Crawford
Dep. Bill Smallwood
Dep. Stephen Schwein

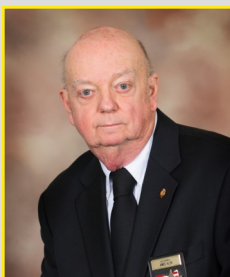


Administrative Section

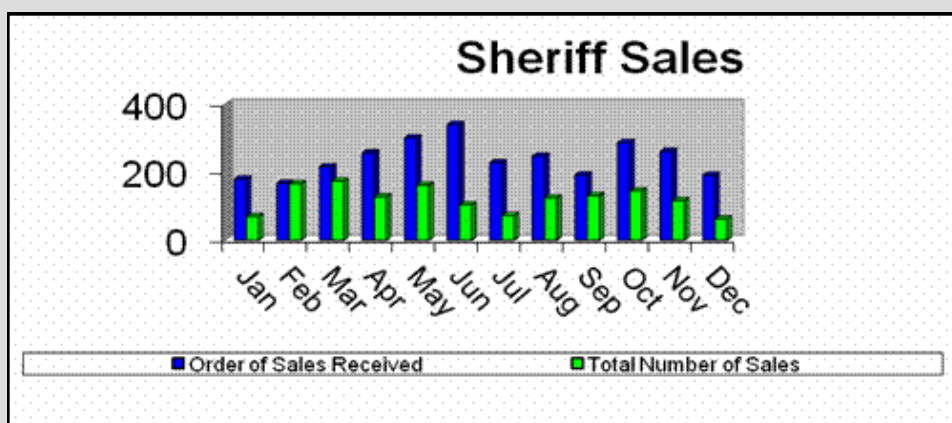
Civil Division

Foreclosures, Executions and Writs

In Ohio, each county Sheriff has the unenviable task of processing and administering court-ordered foreclosures. Here in Butler County, the Sheriff has delegated those responsibilities to Civil Administrative Specialist James Allen, who is assisted by Clerical Specialist Bobbie Ford and Paralegal Sherry Buchheim. During 2012, the Butler County Sheriff's Office processed 2,869 initial orders for foreclosure sales of real property, primarily the result of defaults on mortgage payments and/or non-payment of real estate tax bills. A good portion of those initial orders of sale are withdrawn or recalled by the plaintiffs for a variety of reasons before completion of the legal foreclosure process. Still, in 2012 the Sheriff's Office conducted 1,456 actual public auction sales of properties, with a total of more than \$134 million in total appraised values.



Bobbie Ford
James Allen
Sherry Buchheim
Stephanie Harris



Administrative Section

Caisson



The Butler County Sheriff's Office acquired a military caisson in 2000. The caisson and all associated equipment were acquired through donations. The military caisson was traditionally used to carry fallen personnel from the battlefield.

The Butler County Sheriff's Caisson Unit was established to honor those fallen members and families of the law enforcement community as well as those in military service, or distinguished community members. Specialist Frank Smith has

supervised the Caisson Unit since its inception. Specialist Smith led the effort to fund the entire unit operation through donations and has coordinated training and operation of the unit.

Specialist Smith retired during 2012. Lt. Todd Langmeyer and Sgt. Randall Lambert took over the unit, in June 2012.

Pipe and Drum



The Butler County Sheriff's Office Pipe and Drum Corp consist of 15 members of volunteers performing in parades, memorials and funeral services. The band functions at no expense to the taxpayers of Butler County, which is quite a feat as it can cost in excess of two thousand dollars to outfit one piper. Through the efforts of the band members, Sheriff Jones has been able to provide the "skirl of the Pipes" at numerous ceremonies and funerals throughout the year.

The Pipe and Drum Corp has performed in many parades in Butler County and traveled across the State, playing for memorials, funerals and for law enforcement meetings.

The band provides weekly lessons to members ranging from the beginners on practice chanter to advanced musical theory and piping techniques.



Administrative Section

Honor Guard



The Butler County Sheriff's Honor Guard is a hand picked group of elite deputies who project the highest quality of discipline and training within the Sheriff's Office. The Honor Guard consists of ten members who have a talent for precision and mental focus in any environment. When not reporting for their regular assigned duties within the Sheriff's Office, the Honor Guard is training in an array of complex drills. Members attend dinners, parades, swearing-in events, and funerals. They may present the Colors for various ceremonies or be faced with performing casket guard for any fallen law enforcement officer.

Honor Guard members are veteran officers within the Corrections and Road Patrol Divisions who have come together for a complex task. In 2012 members attended several ceremonies. In December the Honor Guard was invited to introduce the beginning and ending of the swearing-in ceremony of Judge Sharon Kennedy at the Ohio Supreme Court.

Mounted Patrol



The Butler County Sheriff's Mounted Patrol is a dedicated group of volunteers who are Honorary Special Deputies with the Sheriff's Office. Their duties include promoting positive public relations, and providing security at local events as needed. All members share a common interest in horses, law enforcement, and serving their community. A total of 13 members volunteered their time in 2012 at no cost to the citizens of Butler County.

To be a member of the Mounted Patrol, applicants must pass a personal interview, criminal background check, financial background check, drug screen, and horsemanship test. All members must attend a monthly meeting, annual training sessions, and the Butler County Fair each year. Members visit schools, churches, and camps to put on demonstrations for children. The Butler County Sheriff's Office Mounted Patrol is an active member of the Buckeye State Mounted Patrol and attends events throughout the State of Ohio.



Administrative Section

Special Deputies



2012 Special Deputies

The Butler County Sheriff authorizes and provides the framework for a Special Deputies Unit that supports, assists and complements the full-time staff of the Butler County Sheriff's Office. Special Deputies are state certified as Ohio Peace Officers and must meet the same continuing education and training requirements as full time personnel. Over the years many special deputies have become full-time officers with the department. Most special deputies are employed in other vocations full time or have prior law enforcement experience but each special deputy must volunteer at least sixteen hours per month to fulfill his/her obligations to the Sheriff's Office.

In 2012 there were 22 active deputies serving under the direction of the Sheriff. These individuals contributed to the betterment of the quality of life in Butler County by infusing their time, talent, experience and enthusiasm in complimenting departmental operations. Special Deputies are assigned as needed to support overall operation of the Sheriff's Office.

The Special Deputy Unit strives to serve the Sheriff and community by assisting patrol operations, corrections operations, civil and court services, sexual offender registration and notification, chain gang operation, transport services and community-charity events. Community services and charity support have included Hamilton Clean-Up Days, Butler County Fair, Hamilton Hike for Hospice, Memorial Day and July 4th parades, Veterans Day Ceremonies, Butler Rural Electric Cooperative Family Day, Hanover Township Kids Fest and Car Show, Hanover Haunted Harvest as well as other special details that arise throughout the year.

Future goals of the unit are to expand training for members, provide quality support to community activities and events, and to enhance the unit's effectiveness, professionalism and reliability in support of the Sheriff's Office functions. The unit reports to the Lieutenant of the Administrative Services Section of the Sheriff's Office. The Special Deputies Unit is under the general direction of Special Deputy Steve Vollmar, a retired former police chief and a former training officer with the Butler County Sheriff's Office.



Administrative Section

Volunteers in Police Service



2012 Citizens On Patrol

In 2006 the Butler County Sheriff's Office began the Volunteers in Police Service (VIPS) program. This program begins with citizens of our community wanting to assist and gain knowledge about local law enforcement. These dedicated individuals attend a twelve week citizen's academy run by the Sheriff's Office. During this academy cadets learn about topics ranging from homicide cases to traffic crash investigations. After graduation the VIPS can elect to volunteer their time with the Staff Support or Citizen's on Patrol

Program.

Staff Support volunteers work with the clerical staff within the Sheriff's Office. This valuable position helps manage the ever increasing workload in Central Records. In 2012 Staff Support donated 751 hours.

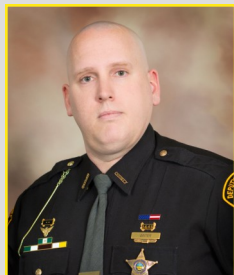
The Citizen's on Patrol (COP) are trained volunteers who patrol in a marked cruiser. They assist with traffic control, premises checks, and crime prevention by making themselves highly visible to the public. COP members are in direct communication with Road Patrol Deputies in case any suspicious activity or crime in progress is observed. In 2012 COP logged 1,320 hours of extra patrol, 819 vacation home checks, received 8 dispatches, and handled 8 community service calls. COP donated 1631.50 hours to the public. They drove a total of 11,671 miles throughout Butler County.

Currently there are sixteen active COP members. Ryan Roach is the civilian coordinator of the program. His duties include scheduling, maintaining statistical information, and assisting with meetings.



Administrative Section

Explorers Unit



Dep. M. Ginter



Dep. M. Kellum

The Explorer program is designed to provide male and female youths, ages 14 – 21 an opportunity to experience the exciting and rewarding career field of Law Enforcement. Our Explorers meet every Tuesday throughout the year to learn and practice Law Enforcement techniques. In 2012 the Explorers completed over 200 hours of classroom and hands on training. The Explorers were tested on their knowledge and application of what they've learned when they participated in two regional competitions. The Explorer competitions place the Explorers in scenarios similar to what an officer will encounter on a daily basis. Our Explorers earned four 1st place, two 2nd place and one 3rd place awards in these competitions.

In the summer of 2012 the Explorers traveled to Ft. Collins, Colorado to compete in the National Law Enforcement Explorer Competition. In Colorado the Explorers proved once again that Butler County is one of the top agencies in the United States. Our group scored a 100% in their Domestic Violence, a 97% in Building Searches, a 97% in Traffic Stop earning them 4th place, and a 94% in Arrest, Search and Seizure.

Explorer Jacob Sons competed in the firearms competition which put him up against hundreds of Explorers from all over the country, standing tall at only 15 years old, Jacob placed 16th in the Nation which is an exceptional honor.

The Explorers Program is organized by a rank structure similar to the Sheriff's Office. In 2012, Jacob Sons, Tyler Gallo and Luke Chapman were promoted from Explorer to the rank of Explorer Corporal. Explorer Sergeant Elizabeth Steele was promoted to the rank of Explorer Lieutenant.

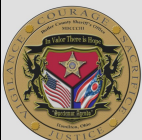
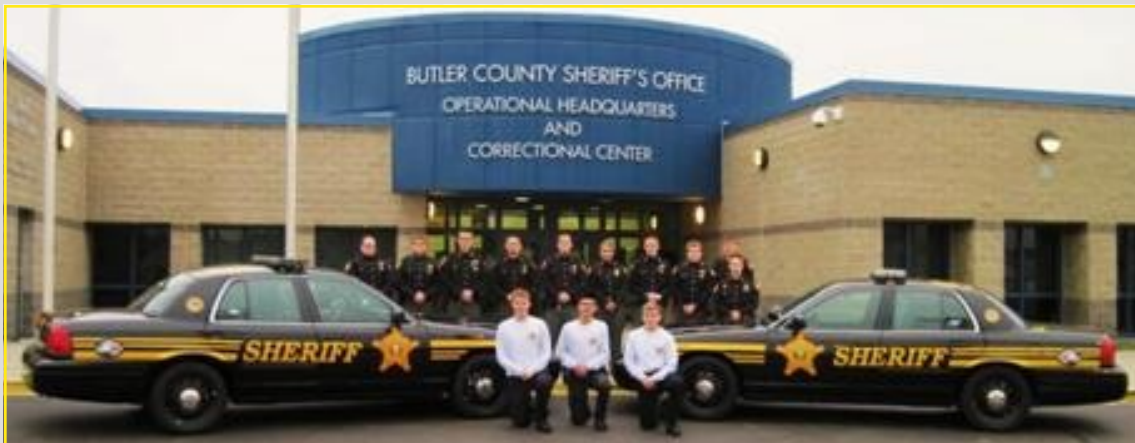
The Explorer program is overseen and instructed by Deputy Matt Ginter and is assisted by: Deputy Matt Kellum, Deputy Erik Betz, Deputy Brian Romans, Deputy Taylor Henson, Deputy Heather Taylor and Oxford Township Officer David Geiger. The instructor staff of the Explorer program has done an excellent job again this year in training these young men and women in the practices of Law Enforcement. The extremely high caliber of our Explorer program is a direct reflection of the caliber of instructors that teach these youths.



The Butler County Sheriff's Office 2012 Annual Report

Administrative Section

Explorers Unit



Communications Section

Radio Services

The Radio Services unit provides support for several shared, countywide systems and is responsible for the communications technology needs of the Butler County Sheriff's Office. Some of the systems supported are considered critical infrastructure – or, networks and systems so vital that their incapacitation would have a debilitating impact on emergency services in such a way as to compromise the safety of the public or first responders. These systems are supported by Communications Coordinator Dave Waddell, Clerical Specialist Kim Prewitt, and Communications Technicians Bill Vedra, Tanya Kaiser, Charles Young, and Matt Kellum.

The complex nature of this infrastructure requires twenty-four hour monitoring, support and response. Our technicians respond to everything from routine requests for user support to serious technical problems and incidents requiring communications support.

Radio Systems

Butler County has a state of the art voice communication system; a digital 800MHz Motorola Project 25 radio network. The system was built by the Butler County Board of Commissioners and is operated by the Butler County Sheriff. It supports all fifteen law enforcement agencies, twenty-three fire and EMS agencies and nine dispatch centers that are based in Butler County. Six other county agencies, four hospital emergency departments and sixteen public works agencies have joined. It has been sized to provide future support to public works, public health, hospitals, transportation and schools.

The 800MHz system, along with the other public safety voice and data systems, are supported by the Communications Division. Radio personnel support equipment and systems at nine dispatch centers and twenty-two tower sites located in and around Butler County. They also service the radio subscriber equipment used by any agency on the system.

In 2012, Communications Division staff devoted much of their time to a Narrowbanding and Conventional Improvement Project; to both meet an FCC mandated deadline for Narrowbanding of VHF channels, and to provide a more robust system for fire paging, weather siren alerting and interoperability with neighbors. In parallel, work and planning was underway to relocate the dispatch center to a new facility, expected in 2013.



Communications Section

Radio Services

800MHz System Usage Statistics

7.716 million Push-to-Talks (PTTs) in 2012

This represents the number of times a user transmitted from their radio on the 800MHz system, done so by pressing the “Push to Talk” or PTT button on the radio.

11 Total Buses in 2012

Out of the 7.716 million times a user pressed their PTT button to transmit on the radio system, there were only eleven times that the user received a busy signal; the average busy duration was around one second.

5,175 Total Radio Users by end of 2012

This represents the number of radios registered to use the system at Butler County's public safety and public works agencies, as well as those radios from neighboring jurisdictions set up to assist at an incident in Butler County.

11.442 Hours of Voice Calls in 2012

This represents the total number of hours of voice transmissions made over the 800MHz radio system throughout the course of the year.

9-1-1 System

When a citizen dials 9-1-1 to report an emergency, their call is answered by a primary “public safety answering point” or PSAP. If the location of the emergency is outside the area served by the answering PSAP, the call is then transferred to the appropriate primary or secondary PSAP.

In Butler County, our nine dispatch centers serve as the PSAPs; six are primary, where calls are initially answered, and three are secondary. Today, the six primaries each have separate 9-1-1 call-taking equipment that does not allow for easy transfers.

In 2012, the Butler County 9-1-1 Planning Committee authorized purchase of an IP-based 9-1-1 system to handle all 9-1-1 calls in Butler County. When completed, this shared system will not only provide the environment necessary for use of the latest technology available today, but will allow for the implementation of 'next generation 9-1-1' features when they become available. As the organization charged with day to day maintenance of the system, the Communications Division was highly involved in its construction beginning in the second half of 2012. The system should be completed with all dispatch centers online sometime during 2013.



Communications Section

Computer Services



Sgt. M. Ketteler

The Sheriff's Computer Services Unit is staffed by Sgt. Mark Ketteler, who supervises IT Specialist Ken Carpenter, Communications Tech. Matt Kellum, and Electronics Tech. Josh Readnow. Sgt. Ketteler is responsible for managing the overall daily IT operations and works closely with Specialist Carpenter whose duties encompass every element of Information Technology. Some examples are server management, application installation, hardware acquisition, configuration, and repair, database management, report writing, desktop support, and general troubleshooting.

Basically, the Computer Services staff is responsible for implementing and ensuring the continuous operation of all the Sheriff's Office technology systems. In 2012, Computer Services processed over 600 Requests for Service/Projects.

Some of Computer Services projects in 2012 were:

- Replacing all of the PC's in the Corrections Division Pods, Warrants, and Medical.
- Install, configure, and migrate data to new Sheriff's Sales system for tracking foreclosures.
- Upgraded Records and Jail Management software and server. This was the first significant upgrade to this system in several years and affected nearly every desktop in the Sheriff's Office.
- Replaced Application server, Mapping server, Users file server, and added a new web server for Internet based applications.
- Researched and began implementing a new 911 phone system that is planned to go live in 2013.
- Installed new mobile mapping software integrated with the mobile data system for patrol units. The new software is capable of displaying "car to call" routing with turn-by-turn directions eliminating the need for deputies to use third-party GPS navigation devices.
- Began research and preparation for moving the Sheriff's Dispatch Center to new location. This move will be completed in 2013.



Communications Section

Computer Services

Electronics Tech. Josh Readnow who has expertise in all aspects of police vehicle systems including the emergency lighting equipment, sirens, Mobile Computer mounting systems, GPS, and all the other specialized equipment and wiring.

Thanks to Josh's ability to repair and install almost anything electrical on the patrol cars, thousands of dollars are saved annually by not having to take cars to vendors for repairs and installations. Additionally, Josh now does the vast majority of mobile software installations, upgrades, and troubleshooting.

Matt Kellum was temporarily re-assigned from Radio Services to help Computer Services with the significant amount of replacement PC's and printers received in the last quarter of 2012. Matt's help in rolling out this new hardware was very instrumental in completing the upgrades in a timely manner.

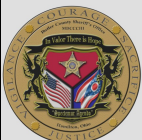
Fleet Management



Dep. D. Paullus

The responsibilities of the Butler County Sheriff's Office Fleet Management Unit is conducted by Deputy Dale Paullus. He is responsible for managing all vehicle maintenance, equipment inventory and distribution. The fleet consists of Patrol Cruisers, Transport Vans and Buses, Administrative vehicles, unmarked Detective units, motorcycles, Armored SWAT vehicles, Bomb Trucks, and Helicopter. The key to reliable and safe vehicles is routine maintenance. With the biggest issues for police vehicles being their idle time and frequent starts and stops, this preventive maintenance ensures the vehicles are safe to operate for the maximum length of time.

Another responsibility of the Fleet Unit is the Salvage / Towing responsibilities. The major reason for inspecting these facilities is to locate the registered vehicle owners and processing "unclaimed" vehicles to the State of Ohio Law Enforcement agencies as well as private property owner towed vehicles that later go unclaimed.



Communications Section

Dispatch Center



Bonnie Short

The Butler County Sheriff's Office Dispatch Center is home to 15 full time and 7 part time Dispatchers with a combined service of over 100 years of experience. Dispatch Manager Bonnie Short has been with the Sheriff's Office since 1985 and in 2012 our division was placed under the command of Lt. Carrie L. Schultheiss who adds 18 1/2 years of Law Enforcement experience. Dispatchers are responsible for many agencies within the county in addition to the Sheriff's Office. They answer a computerized phone system that brings the calls into dispatch from wireless and wire-line phones. In 2012 our agency answered a total of 49,186 calls from our 9-1-1 lines and an additional 350,000 – 400,000 calls on the administration lines. While not every call results in a call for service entered into the CAD (Computer Aided Dispatch) system each call requires a Dispatcher to answer and determine the appropriate action for the caller.

In each of the last few years our agency has shown an increase in the volume of calls for service for all aspects of the Sheriff's Office Dispatch Center. The Dispatchers are responsible for many areas of radio traffic throughout the county to include the Sheriff's Office employees, several local full time and part time Police Departments, the County Animal Warden, the County Probation Department to name a few. The following graph shows the continued increase in each of these areas of service.



Dispatcher Tami Miller working training new dispatcher. They are sitting together at the same console and sharing a headset connection allowing the trainee to hear and see everything that is happening.



Dispatcher Lindsay Best updating internal paperwork.



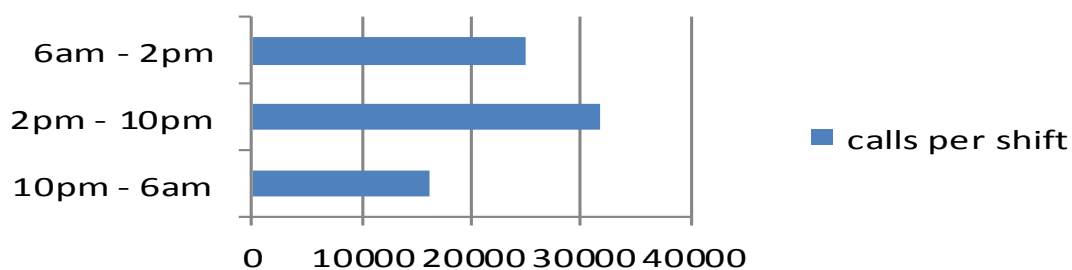
Communications Section

Dispatch Center



Dispatcher Heather Miller working at OPS2. Monitors are for the 911 phone, radio, mapping, and CAD – Computer Aided Dispatch

calls per shift



Calls for Service

by Shift	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
0600-1400	2113	1961	2106	2114	2077	1999	2268	2207	2122	2023	1968	1995	24953
1400-2200	2265	2381	2807	2553	3007	2788	2843	2956	2539	2564	2535	2566	31804
2200-0600	967	1030	1409	1339	1562	1452	1630	1555	1446	1399	1285	1237	16311
Totals:	5345	5372	6322	6006	6646	6239	6741	6718	6107	5986	5788	5798	73068

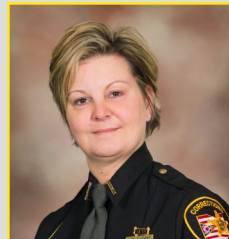
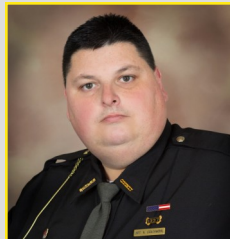


Corrections Section

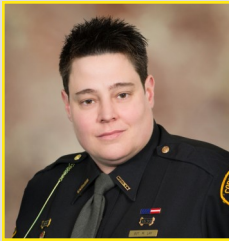
Corrections Supervision



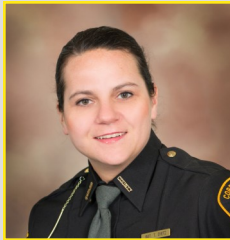
Lt. D. Adams
Lt. S. Brown



Sgt. J. Calhoun
Sgt. R. Clendenin
Sgt. K. Grathwohl
Sgt. V. Hurst



Sgt. M. Lay
Sgt. C. Luttrell
Sgt. D. Reynolds
Sgt. B. Roark



Sgt. D. Rumpler
Sgt. T. Rumpler
Sgt. C. Seals
Sgt. M. Sloan



Sgt. J. Smith



Corrections Section

Corrections

Lt. Nick Fisher, Correction Section Commander of the Butler County Sheriff's Office, oversees all aspects of the Corrections Division. The Butler County Jail facilities are a multi-million dollar business operation with the goal of providing a safe environment for the employees as well as the inmates who visit the complex. When an inmate enters the jail they are immediately aware of the professionalism of the staff and the expectations of their behavior while they are incarcerated. Lt. Fisher has implemented numerous changes, increasing bed space and contracts held by the Sheriff's Office. The Butler County Sheriff's Office houses inmates in two separate facilities – the Hanover Street Facility and the Court Street Facility. Hanover Street houses all classifications of inmates and has an inmate capacity of 848. Built in 2001, it is a state of the art facility that houses not only Butler County inmates but also contracted inmates for the US Marshal's, Immigrations and Customs Enforcement, and Bureau of Prisons. Contracted beds are also available for inmates of other county jurisdictions. All inmates are received, booked, and released from this facility. Last year alone, over 12,800 inmates were booked into the facility. An equal number were released. The jails are in operation twenty-four hours a day, seven days a week.

The Court Street Facility, which prior to 2001 was the County's only facility, was restored in 2007 and can house 200 inmates. It houses minimum and medium male and female inmates. It is here that the County houses its trustees. Work details are coordinated from this facility by a Trustee Coordinator who qualifies and assigns inmates to their details.

Classification Unit

Upon entering the facility, all inmates are classified to the proper housing units to minimize risk to both the inmate and the facility. Inmates are classed as Minimum, Medium, or Maximum, depending upon their charges, prior criminal histories, jail behaviors and physical and mental conditions. Uniforms are colored according to class, which helps officers distinguish their level of security at a glance. Inmates are reclassified every 30 days to assure no changes to their classification are warranted.

ICE 287(g) Program

The Butler County Sheriff's Office and the US Department of Homeland Security's Immigration and Customs Enforcement (ICE) have formed a partnership allowing immigration enforcement within the county. In 2012, over 1400 suspected illegal aliens were processed by ICE and housed in the facility for possible deportation. Video court allows ICE inmates to attend legal proceedings through the immigration court in Cleveland, Ohio, without leaving the facility, which has drastically cut costs and saved manpower. Local ICE agents have offices within the facility, strengthening the communication and efficiency of the process.



Corrections Section

Corrections

Jumpsuit Color Code for Butler County Inmates



BLUE minimum security, misdemeanor offenses

GOLD medium security, high misdemeanor or low felony offenses that are non-violent

ORANGE maximum security, serious, violent offenders charged with high felonies

TAN juveniles, serious, violent juveniles charged with high felonies

GREEN & WHITE STRIPED jail trustys

BLACK & WHITE STRIPED Chain Gang worker & jail rules violator. An inmate under jail discipline for in-house violations

YELLOW & WHITE STRIPED ICE inmates housed in Butler County

ORANGE & WHITE STRIPED Federal inmates housed in Butler County

CRITICAL INCIDENTS

Inmate/Inmate Assault	42	Escape / Attempt	2
Inmate to Staff Assault	17	Shakedown / Contrab	1
Inmate Issue	139	Forensic	2
Facility Issue	0	Suicide Att. / Deaths	3
Medical Issue	5	Fires / Nat. Disasters	0
Food / Laundry Issue	0	Administrative Issue	0



Corrections Section

Corrections

Canine

Corrections Officer Christopher Morris and his partner Tank play a vital role in keeping the facility free of contraband. Contraband is considered to be any item which is considered to be a detriment to the safe and orderly operation of the facility. The team routinely conducts facility searches to “sniff out” and eradicate items that do not belong in the compound. This promotes a safer environment for both the inmates and the staff.



Trusty Program

The Sheriff's Office utilizes inmate labor to help offset costs. In 2012, over \$1,138,000 was saved as inmates worked in excess of 176,000 hours by assisting both the jails and the community. Inmates prepare and serve all meals, as well as maintain the grounds and the inside of both facilities. All inmate laundry is done in house by the trustys and they also man the phones to answer basic questions for the public. Inmates who work are eligible to receive “good days” from their sentencing judge in return for their service.



CONTRABAND

PRIDE Detail

The PRIDE (Providing Responsibility for Inmates through Duties for the Environment) detail, supervised by Corrections Officer Tim Adams, conducts roadside cleanups throughout the community. The program is funded primarily through Federal Grants and in the year 2012 alone, over 1,250 work hours were logged and over 2,350 bags of trash were collected. The Detail collects aluminum cans and redeems them for cash, helping offset any additional costs to the program. This program also helps to foster a sense of pride and teaches community values to the inmates involved.



PRIDE

Inmate Services

Inmates use our Inmate Services Division to request legal services, voice grievances and request special services. Clerical Specialist Sue Gill receives these “Kites” and processes them. In 2012 she responded to over 25,000 inmate requests. She is also responsible for supplying indigent inmates with packets containing hygiene, correspondence and phone card items on a weekly basis. During the year, almost 15,000 indigent packets were distributed.



The Butler County Sheriff's Office 2012 Annual Report

Corrections Section

Corrections

Forensic

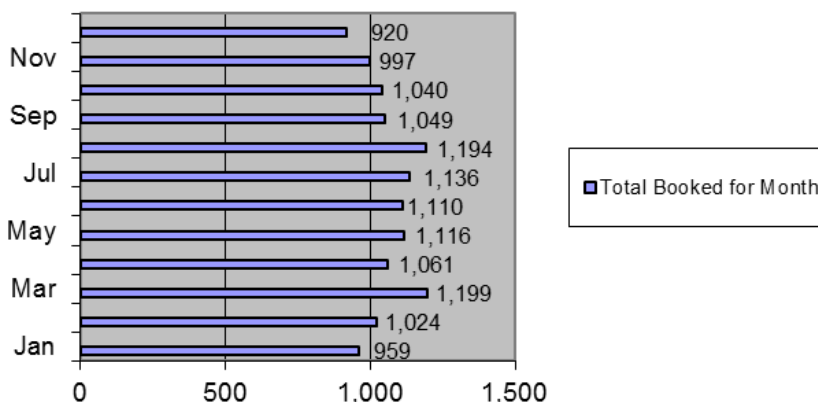
The Sheriff's Office recognizes that arrest and incarceration can be one of the most traumatic events in the average person's life. Thus, a forensic team comprised of three full time licensed employees and a part-time psychiatrist is available to provide the inmates with crisis intervention, suicidal/homicidal risk assessments, special housing requirements, medications, and post discharge planning. Inmates are assessed for their need of forensic intervention upon entering the facility and a system has been implemented allowing inmates to leave a request via phone for forensic aid during their stay. This line is monitored 24 hours a day, seven days a week. Once under forensic care, the forensic team interacts with these inmates on a daily basis or until they are returned to the general population.

BOOKING

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
959	1,024	1,199	1,061	1,116	1,110	1,136	1,194	1,049	1,040	997	920	12,805



2012 Inmates Booked and Released



Corrections Section

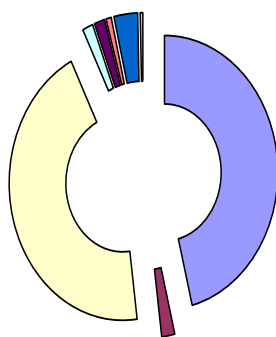
Corrections



Average Daily Contract Demographics

<i>USMS</i>	<i>USMS</i>	<i>ICE</i>	<i>ICE</i>	<i>Other Local Agencies</i>	<i>Other Local Agencies</i>	<i>BOP</i>	<i>BOP</i>
<i>Male</i>	<i>Female</i>	<i>Male</i>	<i>Female</i>	<i>Males</i>	<i>Females</i>	<i>Male</i>	<i>Female</i>
123	5	119	4	4	2	9	1

Contract Inmate Demographics Averages 2012



- USMS Male
- USMS Female
- ICE Male
- ICE Female
- Other Local Agencies Males
- Other Local Agencies Females
- BOP Male
- BOP Female



The Butler County Sheriff's Office 2012 Annual Report

Corrections Section

Medical Division



C. Estep



R. Oney

Inmate Medical Statistics	2012
Inmates Screened	7010
Emergency Transports	122
Off Site Appointments	222
Pathology Procedures	250
Radiological Procedures	285
Sick Call Requests	6443
Medical Files Reviewed	6062
Physician Visits	622
Dental Appointments	210



K. Whitlock



Medical Services

Medical services are provided to the inmates through our Medical Division, supervised by Medical Administrator Carla Estep and Medical Supervisor Randy Oney. Inmates are medically screened upon entering the facility to discern special needs or medication requirements. Inmates who require medical care during their stay may make the request by filling out a "green slip." Much like a kite, these requests are submitted to the medical staff who assess them and arrange the appropriate treatment. Medics perform sick-call visits in each pod on a daily basis and the facility houses a part time nurse, an on-call physician and a part time dentist to serve the inmate's medical needs. For treatments not provided by the facility, inmates can be transported to the appropriate outside medical provider by the Transportation Division.

Kelly Whitlock handles all billings related to the Medical Division.



Corrections Section

Records Division



Carla Duke



Susan Gill
Randi Isaacs
Kristy Lorentsen



Sara Pruett
Susan Reik
Susan Riley

Central Records

Carla Duke is the supervisor of Central Records. Central Records serves the public, government agencies, and all divisions within the Butler County Sheriff's Office. It is the first point of contact for the public when entering the building. Several services are provided including fingerprinting BCI&I (state) and FBI (national), local background checks, public record requests, inmate/attorney visits, collection of inmate commissary money, and copies of accident reports. Central Records processed and validated 3,655 offense and incident reports created by the patrol division. Central Records brought in more than \$108,000 through fingerprinting, local background checks and accident report copies. Central Records provided over 2,690 free background checks for our Armed Services and other government agencies. The Records Division is also responsible for assisting with updating inmate files and processing releases. The Butler County Sheriff's Office Central Records Division is proud to serve the citizens and agencies of Butler and surrounding counties.



The Butler County Sheriff's Office 2012 Annual Report

Finance

Finance Division



Tony Brandenburg—Accounts Payable
Sophia Hensley—Inmate Accounts



Kenneth Hoffman—Staff Accountant
Melissa Spurlock—Human Resources

Overview

The Butler County Sheriff's Finance Department oversees all financial, human resources, payroll, inmate accounts, grant administration and purchasing functions of the Sheriff's Office. It directs the annual performance-based program budgets for the office, which includes monitoring expenditures and performance measures, producing financial reports and projections, conducting financial analysis, and implementing fiscal control policies and procedures. The finance department represents the Sheriff by presenting budget, fiscal, and contract requests before the Board of County Commissioners for approval. The finance division monitors and oversees 6 general fund departments, 18 funds, and 42 budgets.

Expenses

The 2012 Butler County Sheriff's Office General Fund expenditures, excluding the expenses associated with the Payroll and the General Communication's Division, totaled \$5,416,464. This reduction saves the General Fund \$555,440 or 9.3% savings compared to prior year expenditures. Our actual general fund expenses remained 1.0% less than the 2012 Final Budget, demonstrating fiscal responsibility.



The Butler County Sheriff's Office 2012 Annual Report

Finance

Finance Division

In September 2012, the Butler County Board of Commissioners asked Office Holders to review their budgets to see if they could help with the County's current cash flow constraints. Sheriff Jones obliged the Commissioners request by reducing the BCSO current allocated appropriations by \$200,000. At year end, the Sheriff was able to delay projects and re-evaluate current needs thereby returning an additional \$295,600 in appropriations.

2012 Butler County Sheriff's Office General Fund Budget Expense Summary

Category	Final Budget	Actual Expenditures	Carry Forward	Total Expenditures
Academy	\$34,088.19	\$30,970.32	\$3,054.08	\$34,024.40
Boarding of Prisoners	\$4,137,839.84	\$3,537,485.39	\$555,018.88	\$4,092,504.27
Sheriff	\$19,514,488.25	\$19,180,813.11	\$126,729.38	\$19,307,542.49
Paramedic	\$1,629,495.02	\$1,507,184.53	\$92,803.44	\$1,599,987.97
General Communication	\$2,523,541.25	\$2,312,228.34	\$199,353.36	\$2,511,581.70
E911 Dispatch	\$1,471,441.71	\$1,467,468.28	\$2,184.49	\$1,469,652.77
Total	\$29,310,894.26	\$28,036,149.97	\$979,143.63	\$29,015,293.60

Revenues

The Sheriff's Office collects and deposits receipts with the County Treasurer from Area Courts, Boarding of Prisoner contracts, and other miscellaneous fees. During the fiscal year of 2012, the Sheriff's Office deposited \$10,627,682 with the County Treasurer into the General Fund, Contract Funds and Grant Funds. This was a decrease of \$270,918 or 2.5% from the 2011 collected revenue of \$10,898,600. The majority, 53.2%, of the Sheriff's Office revenue was generated through the operation of the jail. This revenue is predominately from the housing of federal inmates but also includes various local Boarding of Prisoner contracts as well as the monies collected through the Inmate Phone Service and the Social Security Incentive Program. A decrease in boarding of prisoner revenue was offset by increases in revenue from contract deputies, sheriff fees, and the communication system fees. The Sheriff's Office continues to explore new avenues in which to bring in additional monies to Butler County as well as maintain the grant funding.



The Butler County Sheriff's Office 2012 Annual Report

Finance

Finance Division

The Finance Department is charged with developing and administering contracts for Deputy Services for agencies throughout the county. In 2012, the Sheriff's Office received \$3,263,929 in revenue for the Sheriff's Policing Revolving Fund from these contracts.

2012 Butler County Sheriff's Office Revenue Summary

Revenue Category	2012	2011	Increase/Decrease
Boarding of Prisoners	\$5,649,685	\$6,396,042	(\$746,357)
Contract Deputies	\$3,263,929	\$3,126,475	\$137,454
Sheriff Fees	\$842,276	\$729,873	\$112,403
Grants	\$559,886	\$432,866	\$127,020
Patrol	\$311,906	\$213,344	\$98,562
Total	\$10,627,682	\$10,898,600	(\$270,918)

Inmate Accounts

The Inmate Accounts unit is manned by one full time clerical specialist. Each inmate has an account assigned to them when they enter the facility in which money is deposited. These funds can be used for Commissary purchases or for medical expenses. Visitors can place money in the inmate's account by coming to the Main Jail and depositing the money in person, or through the US Postal Service. When inmates are booked into the jail, any money on their person may also be deposited into their account for use during their stay at the Butler County Jail. During 2012, there was \$1,130,417 deposited into the inmate accounts.

Grants

The Finance department has a history of aggressively pursuing grant funding. They are responsible for managing all grants received by the Sheriff's Office including submitting applications and financial reports. These efforts maximize the services the agency is able to provide the citizens of the county while lessening the financial burden upon the community.



The Butler County Sheriff's Office 2012 Annual Report

Finance

Finance Division

2012 Butler County Sheriff's Office Grant Summary

Grant Name	2012
State Criminal Alien Assistance Program	\$247,947
High Visibility Enforcement Overtime	\$79,562
Edward Byrne Justice Assistance Grant	\$67,198
Violence Against Women Act	\$42,073
BURN Taskforce	\$32,967
Victims of Crime Act	\$29,806
Waterway Safety (Marine Patrol)	\$20,107
Retention of Officers	\$19,388
Bullet Proof Vest Grant	\$9,225
Violence Against Women Act Expansion	\$7,862
Drug Use Prevention Grant (SRO)	\$3,751
Total	\$559,886

Human Resources / Payroll

The Human Resources staff maintains and organizes all personnel and medical files for employees. They ensure that worker's compensation claims, Family Medical Leave Act (FMLA) leaves, transitional duty assignments, and employee benefits and health insurance additions or changes, are processed effectively and efficiently. They are a link between management and employees for addressing any employee benefit related issues or problems. They maintain records and compile statistical reports concerning personnel-related data such as hires, transfers, performance appraisals, and absenteeism rates. Human Resources duties also include the recruitment and hiring of new employees.

The Payroll duties are completed by the Human Resources staff. They organize all payroll functions to include employee accrual balances, pay adjustments, account changes, terminations, and leave time records. They audit employee timesheets to certify accuracy and completeness. They maintain, prepare, and process the biweekly payroll along with any necessary payroll adjustments. The payroll is then trended to budgets to ensure continuity and compliance with the Butler County Auditor and the Ohio Revised Code.



The Butler County Sheriff's Office 2012 Annual Report

Mission & Core Values



Mission Statement

The Butler County Sheriff's Office is devoted to excellence in all aspects of service provided to our community and its visitors.

We are dedicated to enhancing our citizens' quality of life by reducing crime and the fears associated with crime.

Core Values

Honesty

Fostering sincerity, openness and transparency

Integrity

Adhering to moral and ethical principles

Humility

Modesty of ones own importance

Sense of community

Being a part of, not above, those we serve

Motto

"Spectemur Agendo"

Let us be judged by our actions

