

BUTLER COUNTY COMMISSIONERS

Donald L. Dixon T.C. Rogers Cindy Carpenter

INVITATION TO BID

ITB NO. 15-06-007

**BUTLER COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT UNIFORMS**

**BID DATE AND TIME:
TUESDAY, JUNE 9, 2015
10:30 A.M. (EST)**

**BIDS MUST BE RETURNED TO:
BUTLER COUNTY COMMISSIONER'S OFFICE
ATTN: RANDY QUISENBERRY
315 HIGH STREET, 6TH FLOOR
HAMILTON, OH 45011**

LEGAL AD AND NOTICE TO BIDDERS
CONTRACT NO. 15-06-007

Sealed Bids will be received at the office of the Butler County Commissioner's Office, Attn: Randy Quisenberry, 315 High Street, 6th Floor, Hamilton, Ohio 45011 until 10:30 a.m. EST on Tuesday, June 9, 2015 and will be opened and read aloud at 10:45 a.m. or shortly thereafter in the Commissioners' Conference Room on the 6th Floor in the Butler County Government Services Center, for the Law Enforcement Uniforms in accordance with specifications under Contract No. 15-06-007.

Specifications may be obtained at the office of the Butler County Commissioners; by query at www.butlercountyohio.org/commissioner or by query at www.demandstar.com.

Bidders are required to complete and submit with bid ALL forms that are included with the specifications packet. Bidders are required to use the forms furnished by the County when submitting their bid.

The Board of Butler County Commissioners reserves the right to waive informalities, to reject any and all bids, to accept the bid which is in the best interest of the County as determined by the Board, and to hold bids valid for sixty (60) days from the bid date.

Butler County reserves the right to award partial bids to multiple bidders. Bidders may receive bid awards for some but not all of the items on the specified list.

Bids are to be SEALED and delivered to the office of the Butler County Commissioner's Office, and each bid shall bear on its face the name and address of the bidder and shall be plainly marked "Bid on Contract No. 15-06-007 Law Enforcement Uniforms".

By order of the Board of Butler County Commissioners.
Donald L. Dixon, President
T. C. Rogers, Commissioner
Cindy Carpenter, Commissioner
Attest: Flora R. Butler, Clerk

Publish 1 time: Sunday, May 24, 2015
Hamilton Journal-News

PLEASE NOTE

BID MUST BE SEALED, DELIVERED TO, AND RECEIVED IN THE BUTLER COUNTY BOARD OF COMMISSIONER'S OFFICE ON THE SIXTH FLOOR OF THE BUTLER COUNTY GOVERNMENT SERVICES CENTER, 315 HIGH STREET, HAMILTON, OHIO, BY

10:30 a.m. local time on

TUESDAY, JUNE 9, 2015

ANY BID DELIVERED AFTER THE TIME SPECIFIED, ACCORDING TO THE CLOCK IN THE COMMISSIONER'S OFFICE, WILL NOT BE ACCEPTED FOR ANY REASON.

BUTLER COUNTY SHERIFF BID REQUEST

DATE: May 8, 2015

CONTRACT NUMBER: 15-06-007

BIDS MUST BE RETURNED TO:
BUTLER COUNTY COMMISSIONERS
ATTN: RANDY QUISENBERRY
315 HIGH STREET
HAMILTON, OHIO 45011

FOR FURTHER INFORMATION CONTACT:
Debra Maloney
PHONE NUMBER:
(513) 785-1011

Sealed bids will be received in this office until: 10:30 a.m. est. on TUESDAY, JUNE 9, 2015

Using Department: BUTLER COUNTY SHERIFF'S OFFICE

Delivered To: BUTLER COUNTY COMMISSIONERS, ATTN: RANDY QUISENBERRY, 315 HIGH STREET, HAMILTON, OH 45011

Your written bid is requested for the following:

The Butler County Sheriff's Office (BCSO) is asking for bids for Law Enforcement Uniforms. The bid shall include all related prices on the attached specification sheets for Law Enforcement Uniforms worn by Sheriff's Office personnel. The Sheriff's Office is seeking bids for same and/or similar current quality of uniforms or products. The Sheriff's Office is willing to inspect like and/or similar products for any item included on the bid specification. Any emergencies that arise that are not included in the contract will be put in the form of a resolution and be submitted for approval and payment. The contract is binding for two years with the option to renew at the end of that particular year for an additional year.

Butler County reserves the right to award the contract to multiple bidders.

All items must be bid per single unit to be considered. Vendors are not required to bid on all items. The ability for online ordering is required. Each BCSO employee will require individual log-in and the individual account will need the capability to monitor employee's balance of annual uniform allowance as it is depleted. Monthly invoice billing would be preferable.

Any questions concerning items should be directed in writing to Captain John Sons at jsons@butlersheriff.org.

Bids shall be sealed and bear on its face the Name and Address of the bidder and be plainly marked "BID ON CONTRACT 15-06-007 LAW ENFORCEMENT UNIFORMS".

Bidders Please Note: Butler County is an equal opportunity employer and has specific certifications regarding equal opportunity that are applicable to all contracts/purchases in excess of \$2,000.00.

Bidder is required to use the County Bid Form.

A copy of the Bid Tabulation may be obtained by sending a stamped, self-addressed envelope.

IMPORTANT: Bids to be sealed and endorsed on the outside of the envelope with the name of the bidder and item bid upon.

BID FORM

**CONTRACT NO. 15-06-007
BUTLER COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT UNIFORMS**

Company Name: _____

Contact Name & Title: _____

Address: _____

Phone: _____ Fax: _____

E-mail Address: _____

Company Website: _____

Submitted By: _____
Authorized Signature

Date: _____

VENDOR INFORMATION

CONTRACT NO. 15-06-007
BUTLER COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT UNIFORMS

Deadline for Bid Submission: 10:30 a.m., Tuesday, June 9, 2015

COMPANY NAME: _____

ADDRESS: _____

I.R.S. EMPLOYER IDENTIFICATION NO.: _____

WORKERS' COMPENSATION NO.: _____

YEAR COMPANY FOUNDED: _____ NUMBER OF EMPLOYEES: _____

CONTACT PERSON FOR BID: _____

CONTACT PHONE: _____ CONTACT FAX: _____

CERTIFICATION: This bid has been completed in accordance with the Specifications for Contract No. 15-06-007. I hereby certify that, to the best of my knowledge, the information contained herein, is accurate, complete, and current as of this date. I also certify that I have the authority to submit this proposal and to negotiate, sign, modify, and terminate contracts on behalf of the above named organization.

SIGNATURE: _____

TYPED/PRINTED NAME: _____

TITLE: _____ DATE: _____

Butler County Sheriff's Office Law Enforcement Uniforms #15-06-007

	Size	BID PRICE PER UNIT
Description of Item		
SHIRTS		
Flying Cross Poly Cotton Men's OSS Short Sleeve Shirt*	13.0 - 19.0	
Flying Cross Poly Cotton Men's OSS Short Sleeve Shirt*	19.5+	
Flying Cross Women's Ohio Sheriff Short Sleeve Shirt*	up to size 48	
Flying Cross Women's Ohio Sheriff Short Sleeve Shirt*	size 48+	
Flying Cross Men's Ohio Sheriff Long Sleeve Shirt*	13.0 - 19.0	
Flying Cross Men's Ohio Sheriff Long Sleeve Shirt*	size 19.5 to 21	
Flying Cross Men's Ohio Sheriff Long Sleeve Shirt*	over size 21.5	
Flying Cross Women's Ohio Sheriff Long Sleeve Shirt*	up to size 48	
Flying Cross Women's Ohio Sheriff Long Sleeve Shirt*	size 48+	
Cost for Tapering of Shirt	N/A	
Sergeant Stripes affixed on shirt	N/A	
Cobmex V-neck Commando Sweater	XS - 5X	
Dickey - Black	N/A	
5.11 Tactical Performance Mock Turtleneck**	XS - 5X	
5.11 Tactical Taclite Pro Short Sleeve Shirt**	S - XL	
5.11 Tactical Taclite Pro Short Sleeve Shirt**	2XL+	
5.11 Tactical Taclite Pro Long Sleeve Shirt**	S - XL	
5.11 Tactical Taclite Pro Long Sleeve Shirt**	2XL+	
5.11 Tactical Cotton Canvas Short Sleeve Shirt**	S - XL	
5.11 Tactical Cotton Canvas Short Sleeve Shirt**	2XL+	
5.11 Tactical Cotton Canvas Long Sleeve Shirt**	S - XL	
5.11 Tactical Cotton Canvas Long Sleeve Shirt**	2XL+	
Propper Long Sleeve Black 2-pkt BDU Shirt**	S - XL	
Propper Long Sleeve Black 2-pkt BDU Shirt**	2XL+	
Propper Short Sleeve Black 2-pkt BDU Shirt**	S - XL	
Propper Short Sleeve Black 2-pkt BDU Shirt**	2XL+	
**shoulder patches - included in price		

Butler County Sheriff's Office Law Enforcement Uniforms #15-06-007

	Size	BID PRICE PER UNIT
**shoulder patches, badge patch & name strip - included in price		
OUTERWEAR		
Flying Cross Coat with removable Thinsulate liner*	SM - LG	
Flying Cross Coat with removable Thinsulate liner*	XL	
Flying Cross Coat with removable Thinsulate liner*	2XL+	
Flying Cross Softshell Jacket*	SM - LG	
Flying Cross Softshell Jacket*	XL	
Flying Cross Softshell Jacket*	2XL+	
Sergeant Stripes affixed on jacket	N/A	
5.11 Hi-Vis Rain Coat	SM - LG	
5.11 Hi-Vis Rain Coat	XL	
5.11 Hi-Vis Rain Coat	2XL+	
Zip-N-Rip Breakaway Lime Traffic Vest	Reg	
Zip-N-Rip Breakaway Lime Traffic Vest	XXL	
5.11 Tactical 3-in-1 Parka*	SM - LG	
5.11 Tactical 3-in-1 Parka*	XL	
5.11 Tactical 3-in-1 Parka*	2XL+	
*shoulder patches, badge patch & name strip - included in price		
PANTS		
Flying Cross Men's Wool Trousers	28 - 42	
Flying Cross Men's Wool Trousers	44+	
Flying Cross Women's Wool Trousers	02 - 18	
Flying Cross Women's Wool Trousers	20+	
Flying Cross Trousers w/Black Stripe -- Polyester - Men's	28 - 42	
Flying Cross Trousers w/Black Stripe -- Polyester - Men's	44+	
Flying Cross Trousers w/Black Stripe -- Polyester - Women's	02 - 18	
Flying Cross Trousers w/Black Stripe -- Polyester - Women's	20+	

Butler County Sheriff's Office Law Enforcement Uniforms #15-06-007

	Size	BID PRICE PER UNIT
Honor Guard Instant Spit Shine	N/A	
HATS & GLOVES		
Summer Straw Hat - Ohio Sheriff style	Sm - 2X	
Winter Felt Hat - Ohio Sheriff style	Sm - 2X	
Midway Cap Co. Vinyl Faux Fur Trooper Cap	Sm - 2X	
Knit Watch Cap w/Gold Sheriff Embroidery	Sm - 2X	
Hat Rain Cover - Smoke	SM - XL	
Metallic Campaign Cord	N/A	
Three Piece Swivel Chin Strap	N/A	
Policemens Ear Flaps	N/A	
Hatch Resister Gloves w/Kevlar	XS - 3X	
Hatch Elite Winter Gloves	XS - 3X	
Precinct One Waterproof Leather Duty Gloves	XS - 3X	
5.11 Tactical Taclite 2 Second Skin Gloves	N/A	
5.11 Tactical Tax K-9 Handler Gloves	XS - 3X	
EQUIPMENT		
Peerless Standard Handcuffs Model 700	N/A	
Peerless Hinged Cuffs Model 801	N/A	
ASP Tactical Handcuffs	N/A	
ASP Expandable Baton (21")	N/A	
ASP Baton Grip End Cap	N/A	
ASP Prestige Leverage Grip Expandable Baton End Cap	N/A	
Mark III 10% Pepper Spray	N/A	
Posse Form Silver Anodized Holder	N/A	
Posse Bottom Opening Box Black Vinyl Coating	N/A	
Cuff Key	N/A	
Black Leather Notebook	N/A	
Ear Hugger T-Series Acoustic Tube Headpones for 3.5mm Jack	N/A	

Butler County Sheriff's Office Law Enforcement Uniforms #15-06-007

	Size	BID PRICE PER UNIT
Klein k-flex custom earpiece (6 pack)	N/A	
DUTY GEAR		
Latex Glove Holder	N/A	
Gould & Goodrich Leather Double Magazine Pouch	N/A	
Gould & Goodrich Leather MKIII Mace Case w/gold snap	N/A	
Gould & Goodrich Leather Trouser Belt w/gold buckle	all sizes	
Gould & Goodrich Leather 2 Row Stitch Duty Belt w/gold buckle	all sizes	
Safariland Paddle Holster for Glock 27	N/A	
Safariland Paddle Holster for Glock 22	N/A	
Safariland Paddle Holster for Glock 23	N/A	
Safariland Regular Holster	N/A	
Safariland Drop Holster	N/A	
Blackhawk Carbon Fiber CQC Holster w/SERPA Technology	N/A	
Blackhawk SERPA Duty Holster for X-26 Taser Matte Finish	N/A	
Safariland 6280 Safarilaminated Self Locking System Holder	N/A	
Safariland Safarilaminated Expandable Baton Holder	N/A	
Gould & Goodrich Handcuff Case for ASP Cuffs	N/A	
Gould & Goodrich Stinger LED Holder	N/A	
Gould & Goodrich Strion Flashlight Holder w/gold snaps	N/A	
Single Belt Keeper w/gold snaps	N/A	
Double Wide Belt Keeper	N/A	
Black Leather Velcro Belt	all sizes	
Gould & Goodrich Leather Duty CellPhone Holder	N/A	
Optional Female Belt Drop	N/A	
Stinger LED Half Holder	N/A	
Standard Key Ring Holder	N/A	
Mic Holder	N/A	
Emergency hammer with belt cutter	N/A	
Boston Leather Strap Style Handcuff Holder	N/A	

Butler County Sheriff's Office Law Enforcement Uniforms #15-06-007

	Size	BID PRICE PER UNIT
Bianchi Luminator Nylon Holster for Glock 22 w/rail m-3 light	N/A	
Bianchi Accumold Belt Keepers - 4pk	N/A	
Bianchi Accumold Duty Belt	all sizes	
Bianchi Accumold Buckleless Trouser Belt	all sizes	
Bianchi Accumold Double Magazine Case	N/A	
Bianchi Accumold MK3 Pepper Spray Holder	N/A	
Bianchi BI02 7311 Compact Light Holder	N/A	
Bianchi Accumold 16" & 21" Expandable Baton Holders	N/A	
Bianchi Accumold Universal Radio Case	N/A	
Bianchi Accumold Hinged Handcuff Case w/Velcro	N/A	
Bianchi Accumold Open-Top Light Holder for Stinger XT	N/A	
Bianchi Accumold Flat Glove Pouch	N/A	
Bianchi PatrolTek Streamlight Nylon Holder for Stinger XT	N/A	
FLASHLIGHTS		
Streamlight Lamp Replacement Bulb for Stinger Flashlight	N/A	
Battery Stick for Streamlight Stinger Rechargeable Flashlight	N/A	
Streamlight Stinger LED Flashlight w/standard charger	N/A	
Streamlight Strion Rechargeable C4 LED Flashlight	N/A	
Streamlight TLR-1S LED Gun Light w/Strobe Function	N/A	
5.11 Tactical TMT L2 LED Flashlight	N/A	
Bright Strike Li-Ion Rechargeable Battery	N/A	
Streamlight Pro Tac HL	N/A	
Pro-Tac Tactical Flashlight w/Holster	N/A	
Streamlight Strion Charger Holder	N/A	
UNIFORM ACCESSORIES		
Blackinton B960 Hat Badge	N/A	
1 Star black/gold/clutch	N/A	
2 Stars black/gold/clutch	N/A	

Butler County Sheriff's Office Law Enforcement Uniforms #15-06-007

	Size	BID PRICE PER UNIT
3 Stars black/gold/clutch	N/A	
4 Stars black/gold/clutch	N/A	
5 Stars black/gold/clutch	N/A	
IDE Pin - gold w/black background; clutch back	N/A	
Badge Clip	N/A	
Large Collar Brass -- clutchback	N/A	
Small Collar Brass -- clutchback	N/A	
Lt. Bars - Large -- clutchback	N/A	
Captain Bars - Large -- clutchback	N/A	
Sheriff Star(s) - Large -- clutchback	N/A	
Blackinton Enamel Flag Bar	N/A	
Klench nametag fasteners (6 pk)	N/A	
Standard Brass Name Plate - 1 line	N/A	
TatJacket Temporary Tattoo Cover Up	N/A	
Gold Whistle	N/A	
Gold Whistle Chain	N/A	
Tie Bar - Plain Gold	N/A	
Buckeye Sheriffs Clip-On Tie	Regular	
Buckeye Sheriffs Clip-On Tie	Long	
Ohio Mirra Brite Buttons (6 pk)	N/A	
Toggles and washers for buttons for Flying Cross Uniform	N/A	
Cloth Service Star - 1	N/A	
Cloth Service Stars - 2	N/A	
Cloth Service Stars - 3	N/A	
Cloth Service Stars - 4	N/A	
Cloth Service Stars - 5	N/A	
Cloth Service Stars - 6	N/A	
Cloth Sergeant Stripes	N/A	
Replacement Gold Belt Buckle	N/A	
Die Cut Leather Badge Wallet	N/A	

Butler County Sheriff's Office Law Enforcement Uniforms #15-06-007

	Size	BID PRICE PER UNIT
Hidden Badge/ID/CC Wallet	N/A	
Sam Brown Belt Buckle	N/A	
5.11 Leather Belt (1-1/2" wide casual)	N/A	
Standard Embroidered Unapplied Namestrip	N/A	
Cost to refinish badge	N/A	

CIVIL RIGHTS COMPLIANCE

Vendor agrees that in the performance of an Agreement, there shall be no discrimination against an employee because of race, color, sex, religion, national origin, or any other factor as specified in the Civil Rights Act of 1964 and subsequent amendments.

Name of Company

Signature of Representative of Vendor

Date

CERTIFICATE AS TO CORPORATE PRINCIPAL

I, _____, certify that I am the
_____ Secretary of the corporation named as
Principal in the within bond; that _____, who signed
the said bond on behalf of the Principal was then _____
_____ of said corporation; that I know this signature, and his
signature thereto is genuine, and that said bond was duly signed, sealed and attested to for and in
behalf of said corporation by authority of its governing body.

Corporate

Seal

Title

Corporations and/or
Limited Liability Companies

Please provide a "Certificate of
Good Standing" from the Ohio
Secretary of State

READ BEFORE COMPLETING YOUR DMA FORM

Forms not conforming to the specifications listed below or not submitted to the appropriate agency or office will not be processed.

- To complete this form, you will need a copy of the Terrorist Exclusion List for reference. The Terrorist Exclusion List can be found on the Ohio Homeland Security Web site at the following address:

<http://www.homelandsecurity.ohio.gov/dma/dma.asp>

- Be sure you have the correct DMA form. If you are applying for a state issued license, permit, certification or registration, the "State Issued License" DMA form must be completed (HLS 0036). If you are applying for employment with a government entity, the "Public Employment" DMA form must be completed (HLS 0037). If you are obtaining a contract to conduct business with or receive funding from a government entity, the "Government Business and Funding Contracts" DMA form must be completed (HLS 0038).
- Your DMA form is to be submitted to the issuing agency or entity. "Issuing agency or entity" means the government agency or office that has requested the form from you or the government agency or office to which you are applying for a license, employment or a business contract. For example, if you are seeking a business contract with the Ohio Department of Commerce's Division of Financial Institutions, then the form needs to be submitted to the Department of Commerce's Division of Financial Institutions. Do NOT send the form to the Ohio Department of Public Safety UNLESS you are seeking a license from or employment or business contract with one of its eight divisions listed below.
- Department of Public Safety Divisions:

Administration	Ohio Homeland Security*
Ohio Bureau of Motor Vehicles	Ohio Investigative Unit
Ohio Emergency Management Agency	Ohio Criminal Justice Services
Ohio Emergency Medical Services	Ohio State Highway Patrol
- * DO NOT SEND THE FORM TO OHIO HOMELAND SECURITY UNLESS OTHERWISE DIRECTED. FORMS SENT TO THE WRONG AGENCY OR ENTITY WILL NOT BE PROCESSED.



GOVERNMENT BUSINESS AND FUNDING CONTRACTS
 In accordance with section 2909.33 of the Ohio Revised Code

DECLARATION REGARDING MATERIAL ASSISTANCE/NONASSISTANCE TO A TERRORIST ORGANIZATION

This form serves as a declaration by an applicant for a government contract or funding of material assistance/nonassistance to an organization on the U.S. Department of State Terrorist Exclusion List ("TEL"). Please see the Ohio Homeland Security Division Web site for a copy of the TEL.

Any answer of "yes" to any question, or the failure to answer "no" to any question on this declaration shall serve as a disclosure that material assistance to an organization identified on the U.S. Department of State Terrorist Exclusion List has been provided. Failure to disclose the provision of material assistance to such an organization or knowingly making false statements regarding material assistance to such an organization is a felony of the fifth degree.

For the purposes of this declaration, "material support or resources" means currency, payment instruments, other financial securities, funds, transfer of funds, financial services, communications, lodging, training, safe houses, false documentation or identification, communications equipment, facilities, weapons, lethal substances, explosives, personnel, transportation, and other physical assets, except medicine or religious materials.

COMPLETE THIS SECTION ONLY IF YOU ARE AN INDEPENDENT CONTRACTOR

LAST NAME		FIRST NAME		MI
HOME ADDRESS				
CITY	STATE	ZIP	COUNTY	
HOME PHONE () -		WORK PHONE () -		

COMPLETE THIS SECTION ONLY IF YOU ARE A COMPANY, BUSINESS OR ORGANIZATION

BUSINESS/ORGANIZATION NAME		PHONE () -		
BUSINESS ADDRESS				
CITY	STATE	ZIP	COUNTY	
BUSINESS/ORGANIZATION REPRESENTATIVE NAME			TITLE	

DECLARATION

In accordance with section 2909.32 (A)(2)(b) of the Ohio Revised Code

For each question, indicate either "yes," or "no" in the space provided. Responses must be truthful to the best of your knowledge.

- Are you a member of an organization on the U.S. Department of State Terrorist Exclusion List? Yes No
- Have you used any position of prominence you have with any country to persuade others to support an organization on the U.S. Department of State Terrorist Exclusion List? Yes No
- Have you knowingly solicited funds or other things of value for an organization on the U.S. Department of State Terrorist Exclusion List? Yes No
- Have you solicited any individual for membership in an organization on the U.S. Department of State Terrorist Exclusion List? Yes No
- Have you committed an act that you know, or reasonably should have known, affords "material support or resources" to an organization on the U.S. Department of State Terrorist Exclusion List? Yes No
- Have you hired or compensated a person you knew to be a member of an organization on the U.S. Department of State Terrorist Exclusion List, or a person you knew to be engaged in planning, assisting, or carrying out an act of terrorism? Yes No

If an applicant is prohibited from receiving a government contract or funding due to a positive indication on this form, the applicant may request the Ohio Department of Public Safety to review the prohibition. Please see the Ohio Homeland Security Web site for information on how to file a request for review.

CERTIFICATION

I hereby certify that the answers I have made to all of the questions on this declaration are true to the best of my knowledge. I understand that if this declaration is not completed in its entirety, it will not be processed and I will be automatically disqualified. I understand that I am responsible for the correctness of this declaration. I understand that failure to disclose the provision of material assistance to an organization identified on the U.S. Department of State Terrorist Exclusion List, or knowingly making false statements regarding material assistance to such an organization is a felony of the fifth degree. I understand that any answer of "yes" to any question, or the failure to answer "no" to any question on this declaration shall serve as a disclosure that material assistance to an organization identified on the U.S. Department of State Terrorist Exclusion List has been provided by myself or my organization. If I am signing this on behalf of a company, business or organization, I hereby acknowledge that I have the authority to make this certification on behalf of the company, business or organization referenced above on of this declaration.

APPLICANT SIGNATURE X	DATE
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INDEPENDENT CONTRACTOR ACKNOWLEDGMENT

Ohio Public Employees Retirement System
277 East Town Street, Columbus, Ohio 43215-4642

Employer Outreach: 1-888-400-0965
www.opers.org

This form is to be completed if you are an individual who begins providing personal services to a public employer on or after Jan. 7, 2013 but are not considered by the public employer to be a public employee and will not have contributions made to OPERS. This form must be completed not later than 30 days after you begin providing personal services to the public employer.

STEP 1: Personal Information

Social Security Number

First Name

MI

Last Name

STEP 2: Public Employment Information

Name of Public Employer

B E U T L E R C O U N T Y O H I O

Employer Contact

First Name

MI

Last Name

J I L L

M

C O L E

Employer Code

Employer Contact Phone Number

2 0 2 5 - 0 0 8

5 1 3 - 8 8 7 - 3 4 5 5

Service Provided to Public Employer

Start Date of Service

End Date of Service

Month

Day

Year

Month

Day

Year

/

/

/

/

STEP 3: Acknowledgment

The public employer identified in Step 2 has identified you as an independent contractor or another classification other than a public employee. Ohio law requires that you acknowledge in writing that you have been informed that the public employer identified in Step 2 has classified you as an independent contractor or another classification other than a public employee for the services described in Step 2 and that you have been advised that contributions to OPERS will not be made on your behalf for these services.

If you disagree with the public employer's classification, you may contact OPERS to request a determination as to whether you are a public employee eligible for OPERS contributions for these services. Ohio law provides that a request for a determination must be made within five years after you begin providing personal services to the public employer, unless you are able to demonstrate through medical records to the Board's satisfaction that at the time the five-year period ended, you were physically or mentally incapacitated and unable to request a determination.

By signing this form, you are acknowledging that the public employer for whom you are providing personal services has informed you that you have been classified as an independent contractor or another classification other than a public employee and that no contributions will be remitted to OPERS for the personal services you provide to the public employer. This acknowledgment will remain valid as long as you continue to provide the same services to the same employer with no break in service regardless of whether the initial contract period is extended by any additional agreement of the parties. You also acknowledge that you understand you have the right to request a determination of your eligibility for OPERS membership if you disagree with the public employer's classification.

This form must be retained by the public employer and a copy sent to OPERS. The public employer's failure to retain this acknowledgment may extend your right to request a determination beyond the five years referenced above.

Signature _____ Today's Date ____/____/____
Do not print or type name

**PLEASE RETURN THIS FORM TO THE BUTLER COUNTY
AUDITOR'S OFFICE AT 130 HIGH STREET, 4TH FLOOR
HAMILTON, OHIO 45011**